


UNNUMBERED MEMORANDUM

TO : All Education Program Supervisors/ Coordinators
District Supervisor
Elementary and Secondary School Heads/Principals/TICs/OICs

FROM : 
DR. MERTHEL M. EVARDOME
Acting Assistant Schools Division Superintendent
OIC-Office of the Schools Division Superintendent

SUBJECT : **SEAMEO INNOTECH REGIONAL SCHOLARSHIPS FOR EDUCATION LEADERS**

DATE : March 5, 2015

The SEAMEO INNOTECH announces its offering of the Regional Scholarships for Education Leaders and Managers (Regional SELM).

- a. Phase 1: Pre-Course Online Engagement
Course Schedule: May 18-22, 2015
Participant: Principal/School Heads/Education Officers
Number of Participants: 3
Deadline of Application: March 30, 2015
- b. Phase 2: Face to Face Learning Interaction
Course Schedule: June 17-24, 2015
Participant: Principals/School Heads/Education Officers
Number of Participants: 3
Deadline of Applications: March 30, 2015
- c. Phase 3: Post-Course Online Conversations
Course Schedule: July 27-31, 2015
Participant: Principals/School Heads/Education Officers
Number of Participants: 3
Deadline of Applications: March 30, 2015

The trainings aim to strengthen the leadership and management capacities of educators to enable them to design strategies and innovation addressing emerging issues and concerns that affect schools as framed by the ASEAN community.

All interested principals/school heads/educations officers who passes the criteria for selection of participants must submit its application to this **Office on or before March 20, 2015 Attention: Mrs. Christine T. Coronado** (see attached memorandum). Please take note of the need for English Language Certification from head of office.

Nomination forms and course information can be downloaded at this website: www.seameo.innotech.org. For further inquiries and clarifications, call Ms. Susan dela Merced or Ariel Dagar at (02) 638-8638/633-7237 or email them at info@seameo.innotech.org or sddhdrs@gmail.com.

All applicants should be endorsed by the respective heads of their Region and Schools Division Offices.

Immediate dissemination and appropriate action for this Memorandum is desired.

UM- 111 s. 2015

DDJE/mlf. 2015



DEPARTMENT OF EDUCATION
OFFICE OF THE UNDERSECRETARY
FOR REGIONAL OPERATIONS

To: All SDSs
For your info/
appropriate action pls

MEMORANDUM

Scholarship No. 11, s. 2015

15020327

Thx/God Bless
[Signature]
2/26/15

TO : Bureau and Regional Directors
Schools Division Superintendents
Heads of Elementary and Secondary Schools

SUBJECT : SEAMEO INNOTECH Regional Scholarships for Education Leaders
and Managers

DATE : 16 February 2015

1. The SEAMEO INNOTECH announces its offering of the Regional Scholarships for Education Leaders and Managers (Regional SELM)

a. Phase 1: Pre-Course Online Engagement

Course Schedule: May 18-22, 2015

Participant: Principals/School Heads/Education Officers

Number of Participants: 3

Deadline of Application: March 30, 2015

b. Phase 2: Face to Face Learning Interaction

Course Schedule: June 17-24, 2015

Participant: Principals/School Heads/Education Officers

Number of Participants: 3

Deadline of Application: March 30, 2015

c. Phase 3: Post-Course Online Conversations

Course Schedule: July 27-31, 2015

Participant: Principals/School Heads/Education Officers

Number of Participants: 3

Deadline of Application: March 30, 2015

2. The trainings aim to strengthen the leadership and management capacities of educators to enable them to design strategies and innovation addressing emerging issues and concerns that affect schools as framed by the ASEAN community.

3. Each region is requested to send one (1) nominee who passes the criteria for selection of participants (see Annex A). Please take note of the need for English language certification from the head of office.

4. Nomination forms and course information can be downloaded at this website: www.seameo-innotech.org. For further inquiries and clarifications, call Ms. Susan dela Merced or Ariel Dagar at (02) 6388638/6337237 or email them at info@seameo-innotech.org or sddhrds@gmail.com.

ST/MS


Ms. Estrella,
for appropriate
all pls.



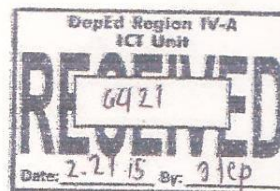
DEPARTMENT OF EDUCATION
OFFICE OF THE UNDERSECRETARY
FOR REGIONAL OPERATIONS

MEMORANDUM

5. All applicants should be endorsed by the respective heads of their Region and Schools Division Offices.
6. Immediate dissemination of and appropriate action for this Memorandum is desired.


RIZALINO D. RIVERA
Undersecretary

SEAMBO INNOTECH/Leadership and Management/dagar/2-16-15





DEPARTMENT OF EDUCATION
OFFICE OF THE UNDERSECRETARY
FOR REGIONAL OPERATIONS

MEMORANDUM

Sponsoring Group	SEAMEO INNOTECH		
Scholarship Program	Regional Scholarships for Education Leaders and Managers (Regional SELM)		
Target Participants	Principals/School Heads/Education Officers	Number of Nominees	One (1) per region
Date of the Program	FY 2015-2016	Deadline of Submission of Nominees	On or before March 30, 2015
Website/Contact Numbers	www.seameo-innotech.org info@seameo-innotech.org (02) 6337237/6388638	Endorsement	Division and Regional Heads



DEPARTMENT OF EDUCATION
OFFICE OF THE UNDERSECRETARY
FOR REGIONAL OPERATIONS

MEMORANDUM

ANNEX A

A. QUALIFICATION REQUIREMENTS

1. Philippine Government

- a. Candidate must have rendered at least three (3) years of service;
- b. Must hold a permanent appointment;
- c. Must have a college degree related to the field of study [or has sufficiently demonstrated ability and experience along the field of study];
- d. Must have obtained at least a very satisfactory performance rating for two consecutive periods preceding the nomination;
- e. Must not have a pending application for scholarship under another program; and
- f. Must have rendered the service obligation required under Executive Order 367 for scholarship recently concluded

B. FINANCIAL ASSISTANCE

1. DepEd will provide the salary of the nominee for the duration of the award
2. Donor Country

C. DOCUMENTARY REQUIREMENTS (DEPED)

1. Supporting documents to be submitted prior to screening and evaluation:
 - a. A letter of nomination addressed to the Chairman of DepEd Scholarship Committee signed by the Regional Director or his/her duly authorized official
 - b. Updated Personal Data Sheet/Resume with list of in-service training and seminars attended (Spell out acronyms of organizer/s and topic/s or subject/s of the training. Certificates of training **NEED NOT** be submitted)
 - c. Certified copy of statement of actual duties and responsibilities
 - d. Copy of passport
2. Other documentary requirements to be submitted if accepted:
 - a. Certified copy of service record
 - b. Photocopy of Diploma (Baccalaureate/graduate)
 - c. Photocopy of Transcript of Records (Baccalaureate/graduate)
 - d. Certification that the nominee has no pending scholarship nomination to other program
 - e. Certification that the nominee has no pending administrative and/or criminal case
 - f. Certification from the school/division that the nominee has no financial and office accountabilities
 - g. Scholarship Contract



DEPARTMENT OF EDUCATION
OFFICE OF THE UNDERSECRETARY
FOR REGIONAL OPERATIONS

MEMORANDUM

D. GENERAL REQUIREMENTS (SEAMEO INNOTECH)

- a. Not over 50 years of age;
- b. Able and willing to utilize course learning as well as share them with other school heads upon return to their work station;
- c. Able to understand, speak, and write in English;
- d. Medically fit as certified by a government physician;
- e. Computer literate and have access to an internet connection (to enable them to participate in online interactions);
- f. Filipino citizen
- g. (1) Education officer in the ministry responsible in designing and managing learning programs for your school leaders;
- h. (2) Primary or Secondary School Heads with at least 5 years experience as school heads and with proven experience in introducing and implementing strategic changes and innovations in their school.