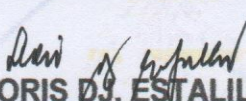


**UNNUMBERED MEMORANDUM**

**TO :** OIC-Office of the Assistant Schools Division Superintendent  
Education Program Supervisors, District Supervisor  
All Elementary and Secondary School Heads/Principals/TICs/OICs

**FROM :** For: **DR. MERTHEL M. EVARDOME**  
Acting Assistant Schools Division Superintendent  
OIC-Office of the Schools Division Superintendent

By:   
**DORIS D. ESTALILLA**  
Officer-in-Charge  
Office of the Assistant Schools Division Superintendent

**SUBJECT :** **2<sup>ND</sup> CALABARZON TRANSPARENT, ETHICAL AND ACCOUNTABLE (TEA) GOVERNANCE FORUM**

**DATE :** February 12, 2015

With reference to Regional Unnumbered Memorandum Dated January 20, 2015 entitled "2<sup>nd</sup> CALABARZON Transparent, Ethical and Accountable (TEA) Governance Forum", all Elementary and Secondary Schools Heads are to attend the 2nd CALABARZON Transparent, Ethical and Accountable (TEA) Governance Forum which will be held at Alonte Sports Arena, Biñan City, Laguna on February 27, 2015.

A registration fee of One Thousand Pesos (Php 1,000.00) shall be charged to each participant to defray expenses for lunch, two books, venue and other incidental expenses chargeable to local funds subject to usual accounting and auditing regulations. Said fee shall be paid in advance on or before February 13, 2015 Attention: Melissa Francisco, ASDS Office staff.

For your information and attendance.



Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
**REGION IV-A CALABARZON**

Gate 2, Karangalan Village, Cainta Rizal  
Email: [region4a@deped.gov.ph](mailto:region4a@deped.gov.ph) Fax: (02)682-2114



**MEMORANDUM**

To: **SCHOOLS DIVISION SUPERINTENDENTS**

From: **DIOSDADO M. SAN ANTONIO**  
Director IV

Subject: **2<sup>nd</sup> CALABARZON TRANSPARENT, ETHICAL  
AND ACCOUNTABLE (TEA) GOVERNANCE FORUM**

Date: January 20, 2015



In view of DepEd Region IV-A's thrust to strengthen Transparent, Ethical and Accountable (TEA) Governance in the delivery of education services, this Office in partnership with the Philippine Association of Schools Division Superintendents (PASDS)-Region IV-A shall hold the **2<sup>nd</sup> CALABARZON TEA Governance Forum** on February 27, 2015 at Alonte Sports Arena, Biñan City.

This forum aims to showcase and benchmark best practices on TEA governance to further build up diligence and conviction among education leaders as frontliners in providing responsive public service.

Participants to this activity are Schools Division Superintendents, Assistant Schools Division Superintendents, Education Program Supervisors, Public Schools District Supervisors, and Elementary and Secondary School Heads.

All Schools Division Offices (SDOs) must submit 5-minute video presentation of their initiatives/accomplishments relative to TEA governance **in mp4 format on or before February 15, 2015** through email: [depedrizal.sgod@gmail.com](mailto:depedrizal.sgod@gmail.com). Non-submission of video on the set deadline will mean non-inclusion to the combined video of all divisions which will be played during the forum.

In addition, all SDOs should prepare one-piece tarpaulin featuring their best practices on TEA governance with the size of 2 ft. x 6 ft. for display during the forum. Please be advised to bring tarpaulin stand to mount your TEA Governance display.

A registration fee of **One Thousand Pesos (Php 1,000.00)** shall be charged to each participant to defray expenses for lunch, two books, venue and other incidental expenses chargeable to local funds subject to usual accounting and auditing regulations.

Enclosed is the Composition of Working Committees.

Wide dissemination of this Memorandum is highly desired.

Enclosure 1 to Regional Memorandum No. \_\_\_\_\_

## **CALABARZON TEA GOVERNANCE FORUM**

### **Composition of Working Committees**

Program	Divisions of Cavite City and Dasmarinas City
Invitation	Division of Antipolo City
Reception	Division of Bacoar City
Issuance and Video Presentation	Division of Rizal
Certificates	Division of Tanauan City
Tokens	Divisions of Quezon, Tayabas City and Lucena City
TEA Governance Display	Division of Sta. Rosa
Physical Arrangement	Division of Laguna
Food	Divisions of Rizal, Batangas, Calamba City, Cavite and Quezon
Documentation	Division of Batangas City