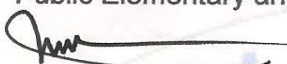


UNNUMBERED MEMORANDUM

TO : Education Program Supervisors Concerned
Public Elementary and Secondary School Heads

FROM : 
DR. MERTHEL M. EVARDOME
Acting Assistant Schools Division Superintendent
OIC-Office of the Schools Division Superintendent

SUBJECT : **MEETING ON CHECKING OF SCHOOL FORMS FOR GRADUATING PUPILS/STUDENTS**

DATE : March 6, 2015

There shall be a meeting of all Public Elementary and Secondary School Heads at DepEd Conference Hall on March 9, 2015 at exactly 9:00 o'clock in the morning to 12:00 noon.

Participants to this meeting are all elementary and secondary school heads.

Agenda:

- a. Computation of Honor Pupil/ Student
Ref. DepEd Order No 92 S. 2009 and DepEd Order No. 4. S. 2010
- b. Schedule of Checking and checkers
- c. Other Matters

One hundred percent (100%) attendance is a must.

UM-112s, 2015

DDJE/mlf. 2015