

UNNUMBERED MEMORANDUM

TO: All Public Secondary School Principals/School Heads
All Division SHS TWG Members

FROM: For:
DR. MERTHEL M. EVARDOME
Acting Asst. Schools Division Superintendent
Officer In-Charge
Office of the Schools Division Superintendent

Doris J. Estalilla
By: **DORIS DJ. ESTALILLA**
Assistant Schools Division Superintendent
Officer In-Charge
Office of the Assistant Schools Division Superintendent

SUBJECT: **MEETING OF PUBLIC SECONDARY SCHOOL PRINCIPALS/SCHOOL HEADS FOR SENIOR HIGH SCHOOL**

DATE: February 17, 2015

There will be a meeting of all **Public Secondary School Principals/School Heads** for the School Senior High School Preparation of Reports at the Division Conference Hall on Wednesday, February 18, 2015 from 2:00 P.M. to 5:00 PM.

Participants are reminded to have with them the received copy of the Accomplished Senior High School Plan Template. They are also requested to bring their own provision for snacks.

Attendance of all concerned is a must.