


UNNUMBERED MEMORANDUM

TO : All Public and Private Elementary and Secondary School Principal
Unit Chairmen
Sports Coordinators

FROM : 
DR. MERTHEL M. EVARDOME
Officer-In-Charge
Office of the Schools Division Superintendent

SUBJECT : **Final Meeting of all Winning Coaches, Chaperons and Trainers in preparation for the Southern Tagalog CALABARZON Athletic Meet**

DATE : January 6, 2015

Relative to the Live-in training in preparation for the Southern Tagalog CALABARZON Athletic Meet 2015, all winning coaches, chaperons and trainers are required to attend the meeting at San Isidro Elementary School on January 9, 2015 at 1:00 o'clock in the afternoon.

Agenda:

1. Submission of Documents
2. Submission of Training Design
3. Live-in training
4. Other matters

One hundred percent attendance is a MUST

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@LAM., 2015