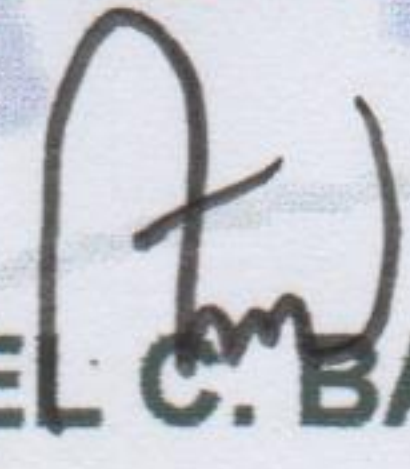


MEMORANDUM

TO : OIC, Office of the ASDS
Chief, Curriculum Implementation Division
OIC Chief, School Governance and Operations Division
Education Program Supervisors
Education Program Specialists
District Supervisors
Elementary and Secondary School Principals
Division Unit Heads
All Others Concerned

FROM : 
DR. ROMMEL C. BAUTISTA, CESO VI
Schools Division Superintendent

SUBJECT : **PROHIBITION OF SOLICITING FOOD AND/OR ATTIRE OF ANY DIVISION PERSONNEL**

DATE : March 15, 2016

Please be informed that this Office strongly advise all Division personnel **AGAINST** soliciting attire and/or food from anyone. Moreover, requests of any nature should be avoided to preclude any untoward issues which would put the Division Office or the schools on a negative light.

Violation of this Memorandum shall be dealt with administratively.

For your strict compliance.