


MEMORANDUM

TO : OIC, Office of the Asst. Schools Division Superintendent
Chiefs, Curriculum Implementation Division & School Governance Operations Division
Education Program Supervisors
Public Schools District Supervisors
Public Elementary and Secondary School Heads
School Learning Resource Coordinators

FROM :  **DR. ROMMEL C. BAUTISTA, CESO V**
Schools Division Superintendent

SUBJECT : **MEETING OF LEARNING RESOURCE (LR) COORDINATORS**

DATE : March 15, 2016

There will be a meeting of all School Learning Resource (LR) Coordinators on Thursday, March 17, 2016 at 9:00 in the morning, Division Conference Room.

Agenda for this meeting:

1. Updating of learning resource inventory
2. Data on the needed learning resources (LMs & TGs) per learning area by grade level
3. Updating of the total number of registered teachers in the LRMDS portal
4. Harvesting of learning resources
5. LRMDS orientation narrative report and documentation

100% attendance of the participants is expected. Please bring your own provision for snacks and lunch.

Immediate dissemination of this Memorandum is desired.

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