


UNNUMBERED MEMORANDUM

To : Dr. Corazon S. Laserna / Principal – San Jose NHS
Mr. Michael T. Tayona / Principal – San Roque NHS
Mrs. Delia R. Granale / Principal – San Isidro NHS
Mr. Rodolfo M. Gonzales / HT – San Jose NHS-Dalig Extension



From : MERTHEL M. EVARDOME, Ed.D.
Acting Asst. Schools Division Superintendent
OIC-Office of the SDS

Subject: FREE SEMINAR WORKSHOP FROM SUMULONG COLLEGE OF ARTS AND SCIENCES

Date : January 8, 2015

Attached is the letter invitation from Ms. Llean Aquino-Sy, Admission and External Relations Officer of Sumulong College of Arts and Sciences, inviting the abovementioned secondary schools for a Free Seminar Workshop entitled " Shape Your Future: Career Counselling and Personality Development Part 2 to be held at their school campus.

Each school are to send 20 to 30 students including their teacher adviser/s. Interested students must secure parents permit to be attached on the list of participants on the said seminar workshop three days before the scheduled date to facilitate the preparation of Authority to Travel.

For your information and guidance.

UM- 13 , S. 2015
@emr



SUMULONG COLLEGE OF ARTS AND SCIENCES

SCAS Bldg. M.L. Quezon Ext. Brgy. Dalig Antipolo City
Tel. Nos. 697-0017 / 650-8462

DEPARTMENT OF EDUCATION
DIVISION OF ANTIPOLO CITY

RECEIVED
JAN 08 2015

By: *[Signature]* Time: _____
OFFICE OF THE SDS

January 8, 2015

Dr. Merthel M. Evardome
Officer In-Charge
Office of the Schools Division Superintendent
Division Office of Department of Education
Antipolo City

Dear Dr. Evardome;

Greetings!

The Sumulong College of Arts & Sciences (SCAS) would like to request for an endorsement letter to invite the 4th year graduating students of San Isidro National High School, San Jose National High School, Dalig National High School and San Roque National High School for a free seminar workshop entitled "Shape Your Future: Career Counseling & Personality Development Part 2.

This seminar will focus on giving self-discovery in entering college where it is a great opportunity to start shaping their future goals. Specifically, the seminar aims to:

- Identify their skills, interest and values to discover career path that are a good match
- Conduct career exploration through personality and skills assessment

The abovementioned seminar is scheduled as below:

San Jose National High School	Jan, 20, 21 & 27	1:00 – 4:00 pm	<i>20/27 PHL</i>
San Roque National High School	Jan. 28, Feb. 3 & 4	8:00 – 11:00 am	
San Isidro National High School	Feb. 10, 11 & 17	1:00 – 4:00 pm	
Dalig National High School	Feb. 18, 24 & 25	8:00 – 11:00 am	

Hope for your consideration on this matter.

Thank you very much and God bless!

Sincerely yours,

[Signature]
Lecan Aquino-Sy
Admission and External Relations Officer

1/8/15
Both,
Pls. inform schools
concerned. Give them copy
of this letter w/ an
endorsement.