

7. Each Paper Presenter will present the gist of the following: Introduction; Literature Review; Research Questions/Objectives; Conceptual Framework; Methodology & Research Design; Summary of Findings; Results & Discussion; and Conclusion & Recommendations.

8. For poster presentation, presenters are advised to use vertical (portrait) lay out measuring about 48x36 inches. The font size is from 16-18. The poster should include the Abstract, Introduction, Research Questions, Research Design, Results & Discussions, Conclusions & Recommendation, and References. For uniformity, poster presentation should be framed with a stand. It shall be displayed on the designated area in the morning of Day 1 of the Conference.

9. The indicative program of activities of the three-day conference shall be:

Date/Time	Activities
April 16	
10:00–12:00 nn	Distribution of Conference Kits
1:00- 2:00 pm	Opening Program
2:00 -3:30 pm	Plenary Talk 1: Research Agenda of the Department of Education
3:30- 5:00 pm	Poster Presentation Session
April 17	
8:00 – 9:30 am	Plenary Talk 2: The Cutting Edge of Research Methodology with Open Forum
10:00-10:30 am	1 st Paper Presentation Session
10:30-11:00 am	2 nd Paper Presentation Session
11:00-11:30 am	3 rd Paper Presentation Session
11:30-12:00 nn	4 th Paper Presentation Session*
12:00-1:00 pm	Lunch Break
1:00-1:30 pm	5 th Paper Presentation Session
1:30 -2:00 pm	6 th Paper Presentation Session
2:00-2:30 pm	7 th Paper Presentation Session
2:30 -3:00 pm	8 th Paper Presentation Session
3:00 -3:30 pm	9 th Paper Presentation Session
3:30-4:00 pm	10 th Paper Presentation Session
4:00-4:30 pm	11 th Paper Presentation Session
4:30-5:00 pm	12 th Paper Presentation Session
April 18	
8:00 –10:00 am	Plenary Talk 3: Promoting a Culture of Research in Aid of Policy Formulation with Open Forum
10:00-12:00 nn	Closing Ceremony

10. The proforma for the research entry shall be as follows:

PROFORMA FOR RESEARCH ENTRY

Research Title: _____

Research Proponent/s: _____

Position: _____ **Division:** _____

School/Institution: _____

FULL VERSION OF THE RESEARCH
(Not exceeding 3,000 words should be strictly followed)

11. The **rubrics** to be used in screening the paper and for judging the "Best Papers" for both oral and poster presentation category is presented as follows:

Criteria	Indicators	Rating		
		Excellent	Good	Fair
Clear Focus (20%)	<ul style="list-style-type: none"> • The research topic is clear. • It is relevant to the conference theme • It is clearly introduced at the beginning of the paper. • The body of the paper and its conclusion are clearly related to the topic. 	All the 4 indicators (20 pts.)	Only 2 - 3 indicators (18 pts.)	Only 1 indicators (15 pts.)

Research (25%)	<ul style="list-style-type: none"> • The research design used is appropriate based on the research problem. • The paper contains enough information to back up its ideas. • The research question was addressed. • Extensive data analysis is evident • There are enough sources of information. • The sources are reliable. • They are recent. • They are varied and balanced, especially on controversial issues. • When appropriate, the paper used different types of resources such as books, journals, newspapers, interviews, or the internet 	All the 9 indicators (25 pts.)	Only 5- 8 indicators (22 pts.)	Only 1-4 indicators (20 pts.)
Reasoning and Organization (25%)	<ul style="list-style-type: none"> • The key concepts are defined and presented in a clear way. • The paper's argument follow a logical outline • The parts of the paper are coherent. • They are logically connected. • The information is presented clearly. • When appropriate, the paper used related statistics, tables, and/ or graphs which are properly labeled • The author introduced every quotation and cited its source properly. 	All the 7 indicators (25 pts.)	Only 4 - 6 indicators (22 pts.)	Only 1-3 indicators (20 pts.)
Documentation (15%)	<ul style="list-style-type: none"> • The information is documented in the body of the paper. • The sources were cited using the APA Style. • Complete and proper referencing was evident • The literature review identified the gap that will be addressed by the research 	All the 4 indicators (15 pts)	Only 3 indicators 12 pts.)	Only 1-2 indicators (10 pts.)
Writing Mechanics (15%)	<ul style="list-style-type: none"> • The paper is free of grammatical errors. • It is free from spelling and typographical errors. • The sentences are brief but precise and free of unnecessary jargon. • The paper adhered to the prescribed format. 	All the 4 indicators (15 pts.)	Only 3 indicators (12 pts.)	Only 1-2 indicators (10 pts.)

12. The paper shall undergo pre-screening process by the Screening Committee. Based on the rubrics, a paper needs to have a rating of at least 85% so that it shall be accepted for poster presentation, and at least 90% for oral presentation.

13. Aside from the Certificates of Awards to be conferred to the winning presenters, cash prizes shall also be given to the three (3) best presenters of both oral and poster category. The decision of the judges will be final and executory.

(Enclosure No. 2 to DepEd Memorandum No. 13, s. 2015)

NATIONAL RESEARCH CONFERENCE

The Farm @ Carpenter Hill, City of Koronadal

REGISTRATION SHEET

Region: _____

	Name (Surname, First Name, M.I.)	Position	Division/School
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(Please use other sheets if needed)

Regional Director