

**UNNUMBERED MEMORANDUM**

**TO :** Education Program Supervisors (English and Filipino)  
Public Elementary and Secondary School Heads of District I  
All Others Concerned

**FROM :** For: **DR. MERTHEL M. EVARDOME**  
Acting Assistant Schools Division Superintendent  
OIC – Office of the Schools Division Superintendent

**:** *Mrs. Doris D. Estalilla*  
**MRS. DORIS D. ESTALILLA**  
OIC – Office of the Asst. Schools Division Superintendent

**SUBJECT :** **ANTIPOLHENYO ESSAY WRITING CONTEST AND  
PUNO AWARD OF EXCELLENCE FOR OUTSTANDING TEACHERS IN THE  
FIRST DISTRICT OF ANTIPOLO**

**DATE :** March 2, 2015

The Congressional Office of Hon. Roberto V. Puno has been recognizing and acknowledging the hardwork of graduating students as well as their teachers in the public schools, First District of Antipolo since 2008 through Puno Award of Excellence for Outstanding Teachers and Students and Puno Leadership Award for students.

This year, the Office of Congressman Puno is launching **Antipolhenyo Essay Writing Contest** in the public schools. This is now open to all graduating students of Grade VI Elementary Level and Fourth Year Secondary Level (excluding SPED) for SY 2014-2015.

There shall be one winner in each elementary schools and one winner for each secondary schools and from these batch of winners, there shall be one (1) over-all winner in elementary level and one (1) over-all winner in secondary level.

School Heads are instructed to lead the essay writing contest at the school level together with School Selection Committee including its schedule of the contest, while the selection for the over-all winner at the district level shall be led by Division Selection Committee.

Winner shall receive:

<b>School Level</b>	Elementary	-	Php 3,000 with medal and certificate
	Secondary	-	Php 3,000 with medal and certificate

Grand Prize Winners:

<b>Over- all District Winner</b>	Elementary	-	IPAD and Plaque
	Secondary	-	IPAD and Plaque



Likewise, Puno Award of Excellence 2015 for Outstanding Teachers shall be opened to all teachers composed of 10 Elementary Schools and 7 Secondary Schools wherein each school shall have one winner, as well as one winner each from the Elementary and Secondary SPED School. Previous awardees have no possibility to be nominated for the second time.

Division Selection Committee shall lead the evaluation and selection of Puno Award of Excellence 2015 for Outstanding Teachers following the Criteria for the selection of Outstanding Teacher.

All Schools winners will be submitted to the District Supervisor to verify and to check documents and necessary requirements before its submission to the Division Office on or before March 9, 2015, Attention: **DORIS DJ. ESTALILLA – OIC, Office of the Assistant Schools Division Superintendent.**

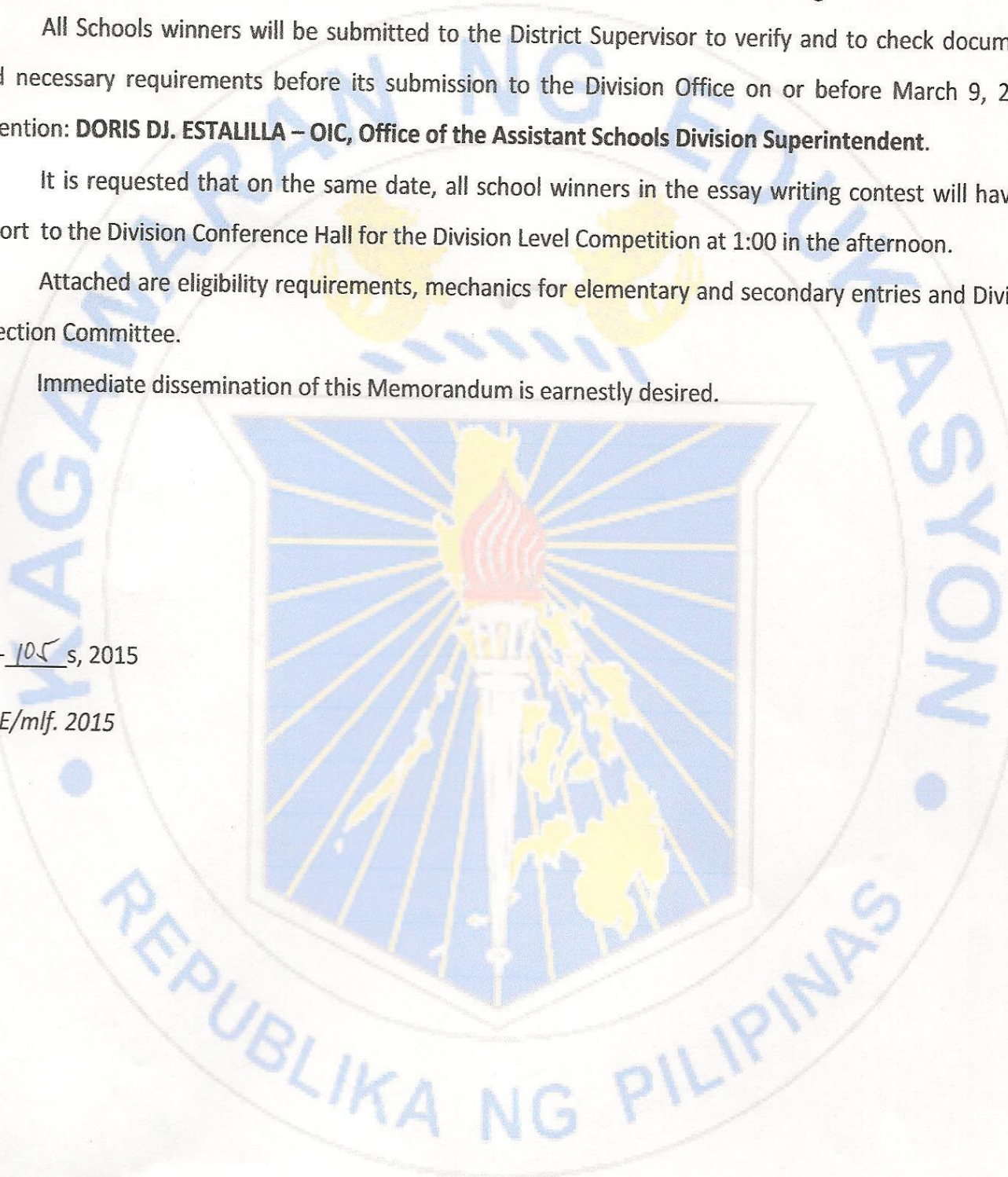
It is requested that on the same date, all school winners in the essay writing contest will have to report to the Division Conference Hall for the Division Level Competition at 1:00 in the afternoon.

Attached are eligibility requirements, mechanics for elementary and secondary entries and Division Selection Committee.

Immediate dissemination of this Memorandum is earnestly desired.

UM- 105 s, 2015

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## ANTIPOLHENYO ESSAY WRITING CONTEST

### Eligibility requirements:

1. All graduating students for the current S.Y. 2014 – 2015 in the Elementary and Secondary levels enrolled in the Public Schools of Antipolo City's 1<sup>st</sup> District are qualified to join the contest.
2. Children and / or wards of employees and officials of the Department of Education – Antipolo City, and their relatives up to the second degree of consanguinity or affinity are disqualified from the contest.

### Mechanics:

1. Essay contest shall be entitled:  
**"ANTIPOLHENYONG ESSAY WRITING CONTEST"**
2. The contest will take place during a period / subject so that all qualified graduating students can participate. The period for the subject may be extended, if necessary, to accommodate the time for preparation and the Contest Proper.
3. The essay must be original and should expound on the themes.

#### SECONDARY SCHOOL ENTRIES:

*Anong kaganapan ngayong 2015 ang nagkaroon ng malaking epekto sayo bilang kabataang Pilipino? Ano ang mga natutunang leksyon at papaano nagbago ang iyong pananaw dahil dito?*

#### ELEMENTARY SCHOOL ENTRIES:

*Dear President Aquino .....*

4. The essay should not be less than 400 words but not more than 600 words and may be written in either Filipino or English.
5. The use of mobile phones and other electronic devices is strictly prohibited during the contest.
6. The teacher-adviser will choose the top essay for each section of the Graduating Batch in each school both the Elementary and Secondary levels.
7. All selected entries will be judged by the teachers from the English and / or Filipino Department.
8. One winner in the Elementary level and one winner in the Secondary level will be chosen in each school and will represent the school in the district wide selection by DepEd Antipolo personnel.
9. In choosing the Grand Prize winners, the participant's name, school and other contact details must not appear in the submitted entry, for purpose of anonymity and objectivity. Only a control number should appear on the submitted entry. The DepEd and concerned school is tasked to keep its list accurate to ensure that the control numbers corresponds to the submitted entries of the participants.

10. No distinguishing mark should appear in the entry. Only the control number which corresponds to the name in the entry shall be written on the top right portion of the essay.
11. All winners are required to sign a form stipulating that the submitted entries shall become the property of the Office of Deputy Speaker Roberto V. Puno. By participating in this contest, the writer grants to the sponsors and organizers the right without the need of payment, other than the prize which may have been awarded: to publish from the time to time or quote as it may at its discretion; to edit the work or any portion thereof suitable for publication; and/ or to make the works available on the internet or other electronic media. Any essay/s to be used in that way would be done so with proper attribution to the writer.
12. Judges selected by, or representing DepEd – Antipolo City, shall draw up the criteria for selecting the winning essays in each school in naming the Grand Prize Winners. The judges' decisions are final.
13. The awarding of prizes and trophies for the School Winners in both levels and the Grand Prize Winners will be held during graduation.
14. The sponsors and organizers reserve the right to nullify and/or cancel any part of the competition if it appears that any fraud or plagiarism have occurred in any form.

**SEARCH FOR PUNO AWARD OF EXCELLENCE FOR TEACHERS**

Mechanics, eligibility requirement and criteria

- |      |  |     |
|------|--|-----|
| I.   | Instructional Competence   |     |
| a.   | Teaching Competence  | 20% |
| b.   | Outstanding Accomplishment   | 15% |
| c.   | Student Achievement  | 10% |
| d.   | Research   | 5%  |
| e.   | Creativity and Innovation  | 5%  |
| II.  | Professional Growth  |     |
| a.   | Education  | 5%  |
| b.   | Training   | 5%  |
| c.   | Membership, Position, Accomplishment<br>In a Professional Organization | 5%  |
| III. | Community Development  |     |
| a.   | Outreach Activity  | 5%  |
| b.   | Networking   | 5%  |
| IV.  | Personal Characteristics   |     |
| a.   | Relationship with Co-Teachers and                                      | 10% |
| b.   | Preference of Students   | 10% |

**Total 100%**

**DISTRICT SELECTION COMMITTEE**

**Elementary**

Mrs. Joyanny ST. Gutierrez  
Dr. Ferdinand B. Millan  
Mrs. Bernadeth I. Berber

**Secondary**

Ms. Adelaida San Diego  
Mr. Rommel Beltran  
Mrs. Victorina Yuson

**DIVISION SELECTION COMMITTEE**

Over-All Chairperson -	<b>Dr. Merthel M. Evardome</b> Acting Asst. Schools Division Superintendent OIC – Office of the SDS
Vice Chairperson -	<b>Mrs. Doris DJ. Estalilla</b> OIC – Office of the ASDS
Members -	<b>Mrs. Cristina C. Salazar</b> (Elementary Level) EPS I – English <b>Mr. Reynaldo M. Andrade</b> (Secondary Level) EPS I – Filipino <b>Mrs. Cynthia C. Quirong</b> (District Level Consolidation) District Supervisor