



07 January, 2015

**DIVISION MEMORANDUM**

No. 4 S. 2015

**NDRRMC NATIONAL DISASTER RESPONSE PLAN (NDRP) FOR HYDRO-METEOROLOGICAL HAZARDS**

To : **OIC-Office of the ASDS  
Education Program Supervisors, District Supervisor  
Heads, Public Elementary and Secondary Schools  
Division DRRMC Coordinator  
All Others Concerned**

1. In line with DepEd Memorandum No. 140. S. 2014 entitled NDRRMC National Disaster response Plan (NDRP) for Hydro-Meteorological Hazards which seeks to increase the capacity of its member-agencies to respond during disasters and emergencies, all School Heads Elementary and Secondary levels as well as concerned Division DRRMC shall review and implement identified preparedness measures as contained in the National Disaster response Plan (NDRP). Likewise, for better understanding, attention is invited to paragraph 4, 5 and 6 which read as...

*"4. The plan further adapts the Cluster Approach System Instituted by NDRRMC formerly known as the national Disaster Coordinating Council (NDCC) wherein the Department of Education (DepEd) leads the Education Cluster.*

*5. The responsibilities and functions of the DepEd mentioned herein should also be delivered by the Department's files offices as members of their respective Local Disaster Risk Reduction and Management Councils (LDRRMCs)*

*6. In view of this, DepEd official as members of their respective LDRRMCs are enjoined to implement identified preparedness measures contained herein towards the realization of an effective and responsive disaster and emergency response."*

2. Attached is the National Disaster response Plan (NDRP) for Hydro-Meteorological Disaster.
3. Immediate dissemination of this Memorandum is desired

**MERTHEL M. EVARDOME, Ed.D.**  
Officer-In-Charge  
Office of the Schools Division Superintendent



Republic of the Philippines  
**Department of Education**

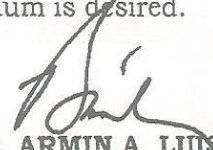
15 DEC 2014

DepEd MEMORANDUM  
No. **140**, s. 2014

**NDRRMC NATIONAL DISASTER RESPONSE PLAN (NDRP)  
FOR HYDRO-METEOROLOGICAL HAZARDS**

To : Bureau Directors  
Regional Secretary, ARMM  
Regional Directors  
Schools Division Superintendents  
Heads, Public Elementary and Secondary Schools

1. For the information and guidance of all concerned, the National Disaster Risk Reduction Management Council (NDRRMC) has issued Memorandum Circular No. 23, s. 2014 entitled **NDRRMC National Disaster Response Plan (NDRP) for Hydro-Meteorological Hazards** which seeks to increase the capacity of its member-agencies to respond during disasters and emergencies.
2. Hydro-meteorological hazards include tropical cyclone, flood, storm surge, tornado, and landslides due to strong rains (NDRP, 2014, p.7).
3. This Plan, as the first in the series of a multi-hazards NDRP, specifies relevant activities on disaster response, roles and responsibilities of member-agencies and/or organizations on preparedness as well as their functions during disaster and emergency phase.
4. The Plan further adapts the *Cluster Approach System* instituted by NDRRMC formerly known as the National Disaster Coordinating Council (NDCC) wherein the Department of Education (DepEd) leads the Education Cluster.
5. The responsibilities and functions of the DepEd mentioned herein should also be delivered by the Department's field offices as members of their respective Local Disaster Risk Reduction and Management Councils (LDRRMCs).
6. In view of this, DepEd officials as members of their respective LDRRMCs are enjoined to implement identified preparedness measures contained herein towards the realization of an effective and responsive disaster and emergency response.
7. Immediate dissemination of this Memorandum is desired.

  
**BR. ARMIN A. LUISTRO FSC**  
Secretary



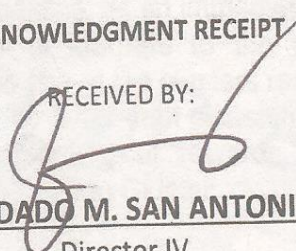
DepED Memorandum No.140, s.2014

December 15, 2014

NDRRMC National Disaster Response Plan (NDRP) for Hydro-Meteorological Hazards

**ACKNOWLEDGMENT RECEIPT**

RECEIVED BY:

  
**DIOSDADO M. SAN ANTONIO**  
Director IV

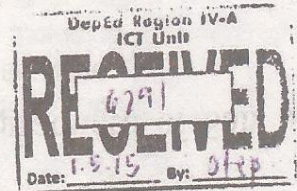
\_\_\_\_\_  
Schools Division Superintendent  
Division of: \_\_\_\_\_

\_\_\_\_\_  
District Supervisor  
District of: \_\_\_\_\_

**RECEIVED AND DISSEMINATED BY:**

\_\_\_\_\_  
School Principal  
\_\_\_\_\_  
Name of School  
District: \_\_\_\_\_  
Division of: \_\_\_\_\_

Information and Communication Technology Office



NOVEMBER 2014

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**CLUSTER F: Education Cluster Operations Protocol**

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Copy Number:

Issuing Agency: National Disaster Risk Reduction and Management Council

Place of Issue: Camp General Emilio Aguinaldo, Quezon City

Date of Issue:

Integrated Plan: National Disaster Response Plan

### 1. RATIONALE

The occurrence of tropical cyclones and flooding has significant effects to the education sector. Suspension of classes, as an immediate and initial response, is announced to prevent exposure of learners to the impact of flooding and typhoons. The Education Cluster is one of the clusters responding to the needs of affected population and areas during hydro-met disasters. The safety of students and personnel during hydro-meteorological hazards, with or without early warning, is the top priority of the Education Cluster.

### 2. OBJECTIVE

The Education Cluster aims to ensure safety of learners and Department of Education (DepEd) personnel. It also aims to provide continued access to quality education to all affected learners. Specifically, the cluster will:

- a) Prepare DepEd field offices and schools by issuing alerts and warnings based on weather bulletins and local issuances;
- b) Conduct impact and needs assessment on affected teaching and non-teaching personnel, learners, and educational properties;
- c) Provide the required temporary learning spaces, teaching materials, and learning materials to allow for resumption of classes and education service delivery;
- d) Coordinate the provision of psycho-social support and services to both learners and DepEd personnel with concerned agencies; and
- e) Mobilize resources to facilitate delivery of other relevant assistance to affected teaching and non-teaching personnel.

### 3. CONCEPT OF OPERATIONS

DepEd issues relevant alerts and advisories to its field offices and cluster members after initial appraisal of the disaster's scope and impact, including its imminent threat to life and safety and disruption of education services. All members inform their respective field personnel assigned in the region to conduct initial/rapid assessment of the affected school and learners.

DepEd coordinates the conduct of needs assessments with member agencies and organizations to avoid duplication of data and optimize the available human resource on the ground. The DepEd Disaster Risk Reduction and Management Office (DRRMO) is tasked to consolidate the assessment results and submit to

DepEd Management for clearance. Upon approval, the DRRMO disseminates the assessment results to NDRRMC, cluster members, and concerned government agencies.

DepEd then activates its Emergency Operations Center (EOC) at the appropriate level. The EOC maintains coordination with and among agencies, especially LDRRMC. The respective district coordinators, division superintendents, and regional directors ensure that all needs related to emergency education services are addressed.

DepEd focal persons continuously collect information on the needs of the different schools under their respective areas, and indicate the interventions being provided.

DepEd focal persons also facilitate the requests for assistance based on assessment results. All requests from the field are augmented by the next higher level office of DepEd and partner organizations. Requests that are beyond the capacity of the Education Cluster are recommended for appeal for international assistance.

The Education Cluster conducts post-disaster assessment to identify good practices and areas for improvement as it sees fit.

	TOTAL	520
8. Secondary School Teachers		10
7. Elementary School Teachers		8
6. Alternative Learning System Teachers		9
5. Private Schools Association Officers		10
4. Secondary School Heads		30
3. Elementary School Heads		44
1. Division Office Promotional Staff, PDSs and Divs		18

Summary of Attendees:

6. Gretchen Batare
5. Ramon Gallego
4. Mylene Batare
3. Rosalinda M. Alonzo
2. ...