



January 5, 2015

DIVISION MEMORANDUM

No. 2, s. 2015

ALS A&E LEARNERS COMPLETION DAY PROGRAM

TO : **Elementary and Secondary School Principal
District ALS Coordinators
Mobile Teachers
School ALS Coordinators/Instructional Managers
Barangay Facilitators**

1. The Division Alternative Learning System (ALS) will hold **ALS COMPLETION DAY PROGRAM** on January 10, 2015 on designated venues with the theme: **"Sa ALS May Pag-asang Magtagumpay."**
2. This completion day program aims to:
 - a. recognize accomplishment/achievement of ALS learners, stakeholder and implementers
 - b. strengthen advocacy and mobilization for ALS Programs and Projects
3. A district/school working committees led by the ALS Principal Consultant in the district and District/School ALS Coordinator must be created to ensure smooth conduct of the activity. List of completers must be submitted to the District ALS Coordinator on or before January 7, 2015. (see attached template)
4. Certificate will be printed by district (through the District ALS Coordinator) and must be submitted to the SDS office for signing on January 8, 2015. All Certificates will be distributed during the completion day.
5. Attire will be Sunday's dress or ALS uniform if any.
6. There should be no extravagant celebration of the said completion program. All minimal expenses will be shouldered by the respective school within the districts such as decorations and other miscellaneous expenses needed in the said occasion through local/school canteen fund and subject to usual accounting and auditing rules and procedures.
7. School Heads of the district (Elementary and Secondary) are requested attend the said activity/program.
8. Immediate and wide dissemination of this memorandum is desired.

MERTHEL M. EVARDOME, Ed. D.
Officer-In-Charge
Office of the Schools Division Superintendent

Inclosure No. 1 to Division Memorandum No. _____, s. 2015

SCHEDULE OF COMPLETION DAY PROGRAM

| Date | Time | District | Venue |
|------------------|------------|--|---------------------------------|
| January 10, 2015 | 9:00-11:00 | District II-C and II-D | MGMNHS Bosoboso Ext. |
| January 10, 2015 | 1:00-3:00 | District I-A, I-B, I-C, Barangay Mayamot CLC, Barangay Dela Paz CLC, Barangay Cupang CLC, II-B Lower | Bagong Nayon I ES Covered Court |
| January 10, 2015 | 3:30-5:00 | District II-A, II-B Upper, Pantay, San Luis | San Jose NHS |

Suggested Part of the Program

- I. Pagpasok ng mga Magsisipagtapos
- II. Pambansang Awit
- III. Panalangin
- IV. Bating Pagtanggap.....Punongguro
- V. Pambungad na Pananalita.....EPS-1 ALS
- VI. Pagpapakilala sa mga Magsisipagtapos.....District ALS Coordinator
- VII. Pagbibigay ng katibayan sa Pagtatapos sa ALS Program
- VIII. Pagbibigay ng Medalya sa mga Natatanging
ALS Learners
- IX. Pagsasalita ng isang Matagumpay na ALS Learner
- X. Pagbibigay ng Payo sa mga Nagsipagtapos.....Panauhing Pandangal
- XI. Panglahatang Awitin ng Nagsipagtapos(Video Presentation if any)
- XII. Resesyonal

Template List of Completers

| Name of Learner Completer | Complete Address | Sex | Date Enrolled based on MIS 002 | Level/Course Completed |
|---------------------------|------------------|-----|--------------------------------|------------------------|
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Submitted by:

IM/AMT/DALSC

Attested:

EPS-1 ALS/Principal