

MEMORANDUM

To: OIC – Assistant Schools Division Superintendent
Chief, Curriculum Implementation Division and
Schools Governance and Operations Division
Schools Governance and Operations Division Personnel
Information Technology Officer
All Concerned Private Schools and IT Administrators

From: 
DR. ROMMEL C. BAUTISTA, CESO VI
School Division Superintendent

Subject: **CORREGENDUM AND ADDENDUM TO DIVISION MEMORANDUM NO. 14 S. 2016 RE:
DIVISION TRAINING OF PRIVATE SECONDARY SCHOOL HEADS AND IT
ADMINISTRATION FOR GOOGLE APPS**

Date: February 5, 2016

Item 5 of the Division Memoranda is hereby revised to read as:

5. A registration fee of **Php 380.00** will be charged each participant to defray expenses for food, certificate and training materials in the interested participants are enjoined to pre-register in the amount of Php 150.00 is payable upon pre-registration, to be deducted from the Registration Fee. Pre-registration is until February 11, 2016 at the ICT Unit, Division office.

Enclosure No. 2, Technical Working Committee, is hereby amended and to be read as follows

REGISTRATION
Arlene Catalan

Walk- in participants will not be entertained.

For information and guidance.