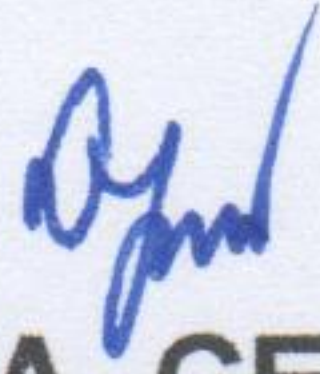


MEMORANDUM

TO : Public Schools District Supervisors
Public Elementary and Secondary School Heads
All Others Concerned

FROM :  DR. ROMMEL C. BAUTISTA, CESO VI
Schools Division Superintendent

SUBJECT : COMPLETION OF INFORMATION OF BEIs, BEI SUPPORT STAFF,
AND POLLING CENTER SUPPORT STAFF

DATE : January 27, 2016

In compliance to COMELEC Resolution No. 10031, public elementary and secondary school heads concerned are hereby directed to **complete the information** of the personnel and individuals for appointment in the 2016 National and Local Elections:

- Board of Election Inspectors (BEIs)
- BEI Support Staff
- Polling Center Support Staff

The consolidated list of BEIs and Polling Center Support Staff may be downloaded at the **DepEd Antipolo ICT Coordinators Facebook Group**.

The completed lists shall be submitted through email at **depedantipoloplanning@yahoo.com on or before January 30, 2016**. Kindly use the school name/polling center as File Name for reference.

For information and compliance.