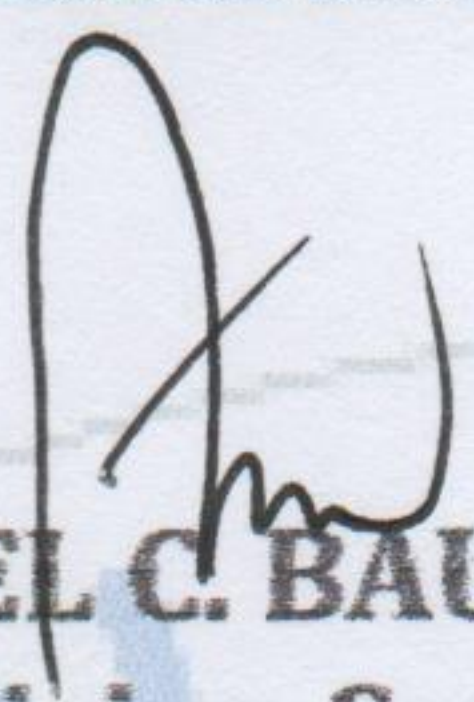


MEMORANDUM:

To : OIC Office of the ASDS
Chief Education Supervisors
Public Schools District Supervisor
Concerned Elementary School Heads

From : 
DR. ROMMEL C. BAUTISTA, CESO VI
Schools Division Superintendent

Subject : Submission of Pertinent Papers for Appointment (Elementary Level)

Date : January 21, 2016

Please be informed that the Division Office received the Notice of Organization, Staffing and Compensation Action (NOSCA) for the approved positions of the following Teachers:

Name	Position	School
1. Myrna L. Mogado	Teacher II	Bagong Nayon I Elem. School
2. Erlyn B. Vista	Teacher III	Bagong Nayon I Elem. School
3. Geraldine G. Villarina	Teacher III	Bagong Nayon II Elem. School
4. Amelita A. Bangcaya	Teacher II	Cupang Elem. School
5. Ma. Bella O. Oliveros	Teacher II	Juan Sumulong Elem. School
6. Marife M. Pateña	Teacher II	Lores Elem. School
7. Ruby T. Fulgencio	Teacher III	Mambugan Elem. School
8. Remigia B. Salas	Teacher III	Mayamot Elem. School
9. Rowena T. Ramos	Teacher II	Mayamot Elem. School
10. Betty L. Sutaron	Teacher III	Mayamot Elem. School
11. Geraldine M. Abelida	Teacher III	Mayamot Elem. School
12. Adoracion P. Aumentado	Teacher III	Mayamot Elem. School
13. Agnes V. Bermudo	Teacher III	Mayamot Elem. School
14. Michelle E. Castalone	Teacher III	Mayamot Elem. School
15. Gina D. Garcia	Teacher III	Mayamot Elem. School
16. Aireen DJ. Geronimo	Teacher III	Mayamot Elem. School
17. Precy C. Ignacio	Teacher II	Muntindilaw Elem. School
18. Josephine S. Nantona	Teacher II	Peace Village Elem. School
19. Susana P. Ballada	Teacher II	San Isidro Elem. School
20. Evelyn V. Santos	Teacher II	San Isidro Elem. School
21. Zenaida R. Candido	Teacher II	Sapinit Elem. School
22. Donnalyn V. Lumindas	Teacher II	Sta Cruz Elem. School
23. Bernadette P. Malubag	Teacher III	Teofila Rovero Elem. School

In this regard, the abovementioned Teachers are requested to submit the following documents in 4 copies:

1. Form 212
2. Report on the First Day Service
3. Oath of Office
4. PDF
5. Photocopy of their PRC License
6. Photocopy of their latest appointment
7. Photocopy of approved IPCRF

Their first day of service shall be determined upon submission of their *complete documents* to the HR unit **on or before January 25, 2016**

Please be guided accordingly.

Um - 039 S, 2014

