


**MEMORANDUM**

TO : OIC-Assistant Schools Division Superintendent  
Education Program Supervisors/Concerned  
Public Schools District Supervisors  
Elementary and Secondary School Heads  
All Others Concerned

FROM :  **DR. ROMMEL C. BAUTISTA, CESO V**  
Schools Division Superintendent

SUBJECT : **CHECKING OF SCHOOL FORMS (SFS) OF ALL HONORS AND GRADUATING STUDENTS FROM PUBLIC SECONDARY SCHOOLS**

DATE : March 3, 2016

This is to inform all concerned on the simultaneous checking of School Forms (SFs) of all honors and graduating students from public secondary schools that the schedule, March 10-11, 2016, which was discussed during the meeting on checking of forms in San Isidro Elementary School last February 29, 2016 will be rescheduled on March 8-9, 2016. The time and venue will be the same.

Immediate dissemination of this Memorandum is desired.