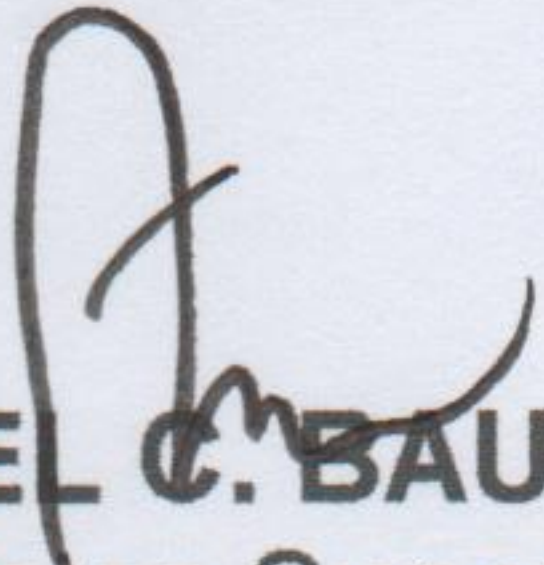


MEMORANDUM

TO : OIC-Assistant Schools Division Superintendent
Public Schools District Supervisors
Elementary and Secondary School Heads
All Others Concerned

FROM :  **DR. ROMMEL C. BAUTISTA, CESO V**
Schools Division Superintendent

SUBJECT : **EMPLOYEES' COMPENSATION COMMISSION (ECC) INFORMATION DRIVE**

DATE : March 03, 2016

Enclosed is DepEd Memorandum No. 29, s. 2016 Employees' Compensation Commission (ECC) Information Drive.

The Employees' Compensation Commission (ECC), an attached agency of the Department of Labor and Employment (DOLE), in cooperation with the Department of Education (DepEd) will conduct **Information Drive** to the regional/division offices, and public elementary and secondary schools nationwide in order to promote its Employees Compensation Program (ECP).

The activities that will be conducted by the ECC and the Department of Education as part of the agreement to enhance social protection of employees are detailed on the attached memorandum.

For the information of the field.

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REPUBLIKA NG PILIPINAS



Republic of the Philippines
Department of Education

26 FEB 2016

DepEd MEMORANDUM
No. 29, s. 2016

EMPLOYEES' COMPENSATION COMMISSION (ECC) INFORMATION DRIVE

To: Undersecretaries
Assistant Secretaries
Bureau and Service Directors
Regional Directors
Schools Division Superintendents
Public and Private Elementary and Secondary Schools Heads
All Others Concerned

1. The Employees' Compensation Commission (ECC), an attached agency of the Department of Labor and Employment (DOLE), in cooperation with the Department of Education (DepEd) will conduct an **Information Drive** to the regional/division offices, and public elementary and secondary schools nationwide in order to promote its Employees Compensation Program (ECP).

2. The ECC is a government-owned and controlled corporation mandated by Presidential Decree No. 626, as amended, otherwise known as the *Employees' Compensation and State Insurance Fund of the Labor Code of the Philippines*, to provide meaningful and appropriate compensation to workers and/or their beneficiaries who met work-related sickness, injuries or death.

3. The ECC covers all employees from the private and public sectors, including the uniformed personnel of the Philippine National Police, Armed Forces of the Philippines, Bureau of Jail Management and Penology and Bureau of Fire Protection.

4. The ECP is a contributory insurance that is based on employer monthly contribution collected by ECC's administering agencies, the Social Security System and the Government Service Insurance System. Under Presidential Decree 626, as amended, employees who met work-related sickness, injuries or death shall be compensated and provided with rehabilitation services to integrate them back into the economic mainstream.

5. In order to enhance social protection for the employees of the Department, the DepEd and the ECC have reached an agreement on the following functions of each agency:

a. The ECC shall:

- i. conduct seminars on ECP to schools, councils, centers, bureaus, and other offices of the DepEd in all regions of the country based on an agreed schedule;
- ii. conduct Training of Trainers (TOT) on the ECP to DepEd personnel staff to ensure continuous cascading of the ECC information drive;
- iii. facilitate information exchange to its employees needing Employees Compensation (EC) services, like the *KaGabay* Program; and

- iv. designate focal persons from the central and regional offices who shall coordinate the needs of the parties.

b. The DepEd shall:

- i. provide opportunities for ECC to conduct information dissemination to the different units of the DepEd on the ECP;
- ii. permit the ECC to display posters on the ECP, as well as distribute ECP materials to schools and offices of DepEd;
- iii. notify the ECC in case there are work-related incidents involving employees of DepEd and furnish a list of beneficiaries thereof;
- iv. assist its personnel/staffs in the completion of all documentary requirements needed for the filing of EC claims; and
- v. designate the personnel staffs/unit who shall coordinate the needs of the parties.

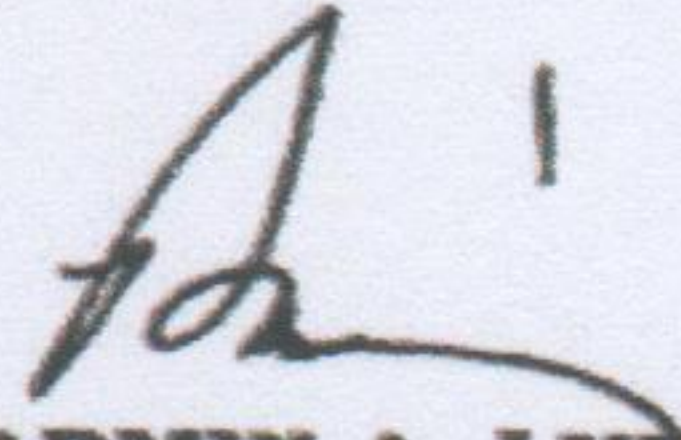
6. The DepEd and the DOLE - ECC will create a technical working group that shall meet regularly to develop areas of collaboration and assess the partnership and formulate implementing rules and regulations geared towards promoting and institutionalizing the ECP and facilitate/simplify the processing of EC claims. The ECC Directory is enclosed to facilitate proper coordination and collaboration.

7. Expenses for snacks of resource persons/participants related the conduct of Seminars on ECP shall be charged to regional funds subject to the usual accounting and auditing rules and regulations.

8. The Regional Office should submit a consolidated regional report on the ECC information drive to the Employee Welfare Division, Bureau of Human Resource and Organizational Development, Department of Education (DepEd) Central Office, DepEd Complex, Meralco Avenue, Pasig City at telefax no. (02) 633-7229 or through email at ewbd_deped@yahoo.com.ph.

9. For more information, all concerned may contact **Ms. Leonila Marie Galicia** or **Ms. Revelita Navarro**, Department of Labor and Employment - Employees' Compensation Commission (DOLE - ECC), ECC Building, 355 Senator Gil J. Puyat Avenue, Makati City at telephone no. (02) 899-4251 local 228; fax no. (02) 897-7597; email at info@ecc.gov.ph or visit website address: <http://www.ecc.gov.ph>.

10. Immediate dissemination of this Memorandum is desired.


BR. ARMIN A. LUJASTRO FSC
Secretary

Encls.: As stated

Reference: None

To be indicated in the Perpetual Index under the following subjects:

BENEFITS
EMOYEES

OFFICIALS
SCHOOLS

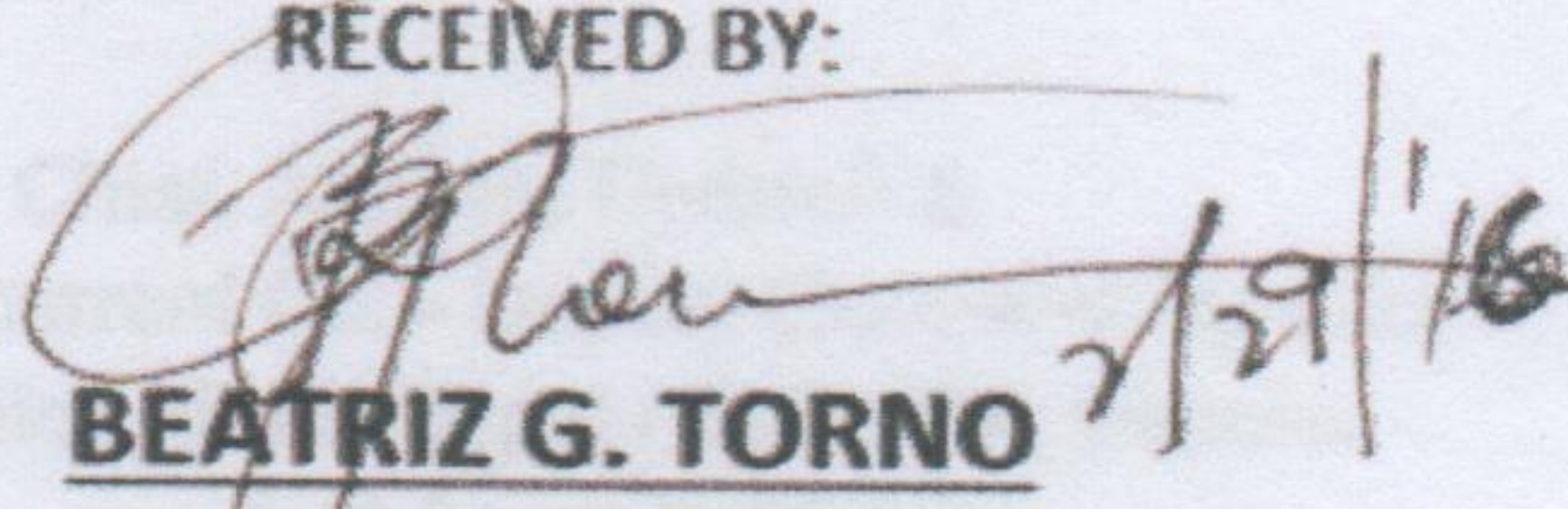
DepED Memorandum No. 29, s.2016

February 26, 2016

Employees' Compensation Commission (ECC) Information Drive

ACKNOWLEDGMENT RECEIPT

RECEIVED BY:



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Officer-In-Charge

Office of the Regional Director

Schools Division Superintendent
Division of: _____

District Supervisor
District of: _____

RECEIVED AND DISSEMINATED BY:

School Principal

Name of School

District: _____

Division of: _____

ICT Unit

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(Enclosure to DepEd Memorandum No. 29, s. 2016)

Republic of the Philippines
DEPARTMENT OF LABOR AND EMPLOYMENT
EMPLOYEES' COMPENSATION COMMISSION
4th & 5th Floors, ECC Building, 355 Sen. Gil J. Puyat Avenue, City of Makati



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REGION IV - CALABARZON
DEPARTMENT OF EDUCATION
BAGUIO

TRAVEL ORDER

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