


**UNNUMBERED MEMORANDUM**

TO : District Supervisors  
School Heads/Principals Concerned

FROM :  **DR. ROMMEL C. BAUTISTA, CESO VI**  
Schools Division Superintendent

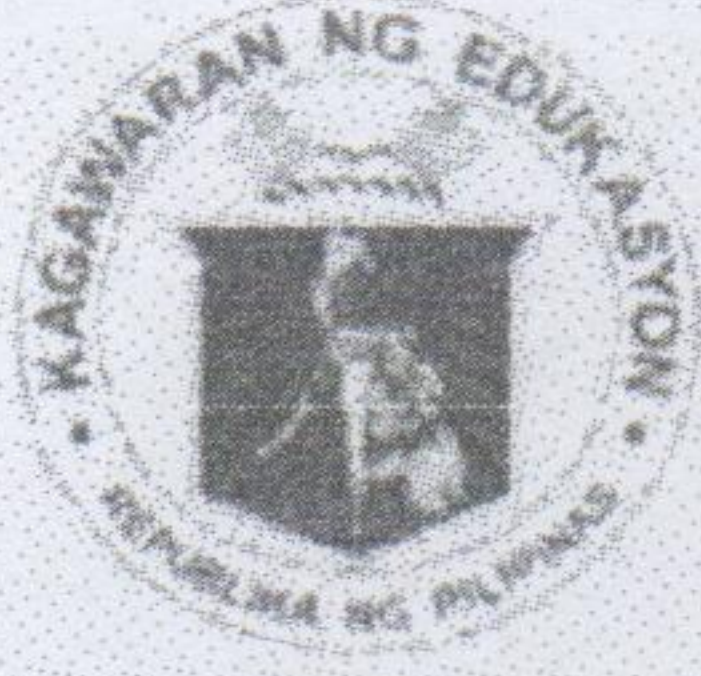
SUBJECT : **Conduct of Environmental Scanning to Schools Implementing Special Programs and Projects**

DATE : January 5, 2016

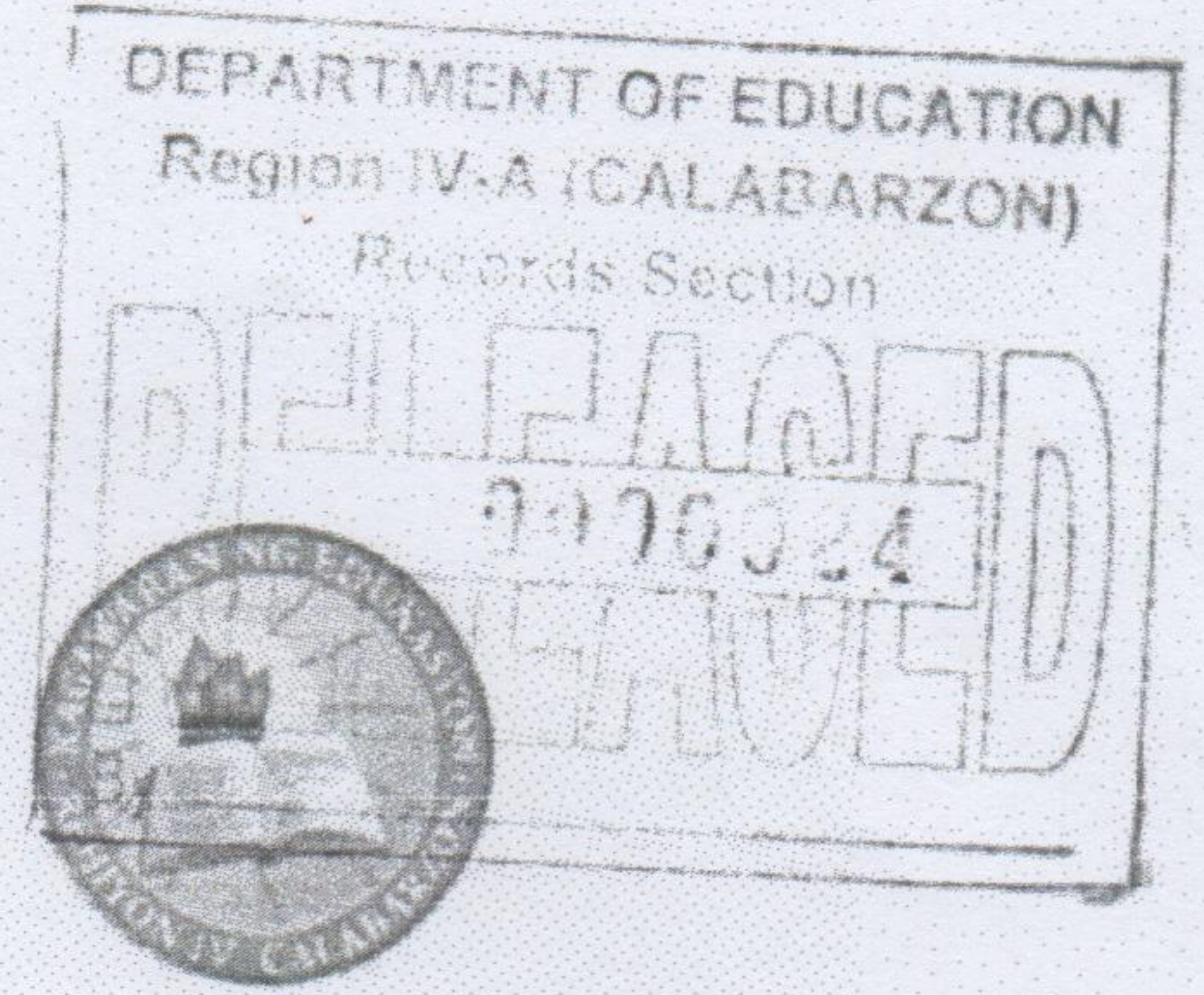
Attached is the Memorandum from the Regional Office informing the Division and schools implementing Special Programs and Projects (STE, SPED, ALIVE, OHSP, etc.) that they will have an environmental scanning as part of their research.

In view of this, schools concerned are requested to prepare the necessary data, reports, and documents needed by the team and acknowledge the proponents on their initiatives.

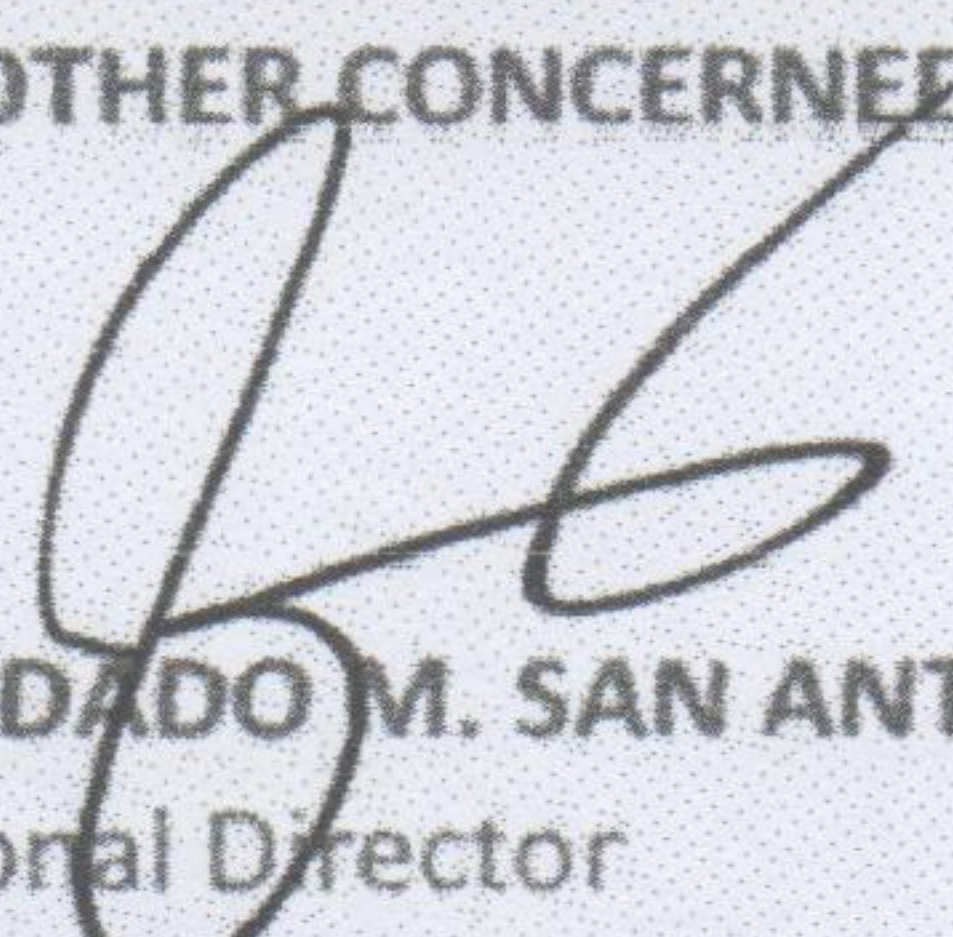
For your information and guidance.



Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
**REGION IV-CALABARZON**  
Gate 2, Karangalan Drive,  
Cainta, Rizal

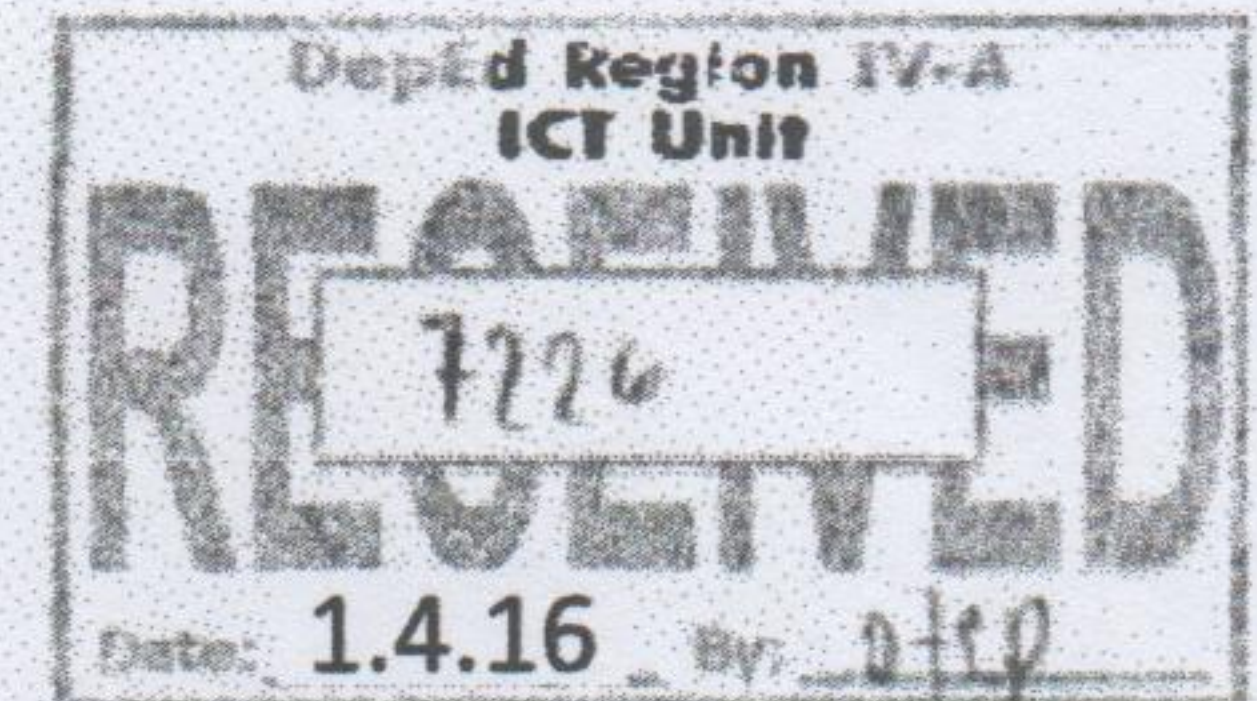


**TO :** **SCHOOLS DIVISION SUPERINTENDENTS**  
**SCHOOL HEADS/PRINCIPAL**  
**ALL OTHER CONCERNED**

**FROM :**   
**DIOSDADO M. SAN ANTONIO**  
Regional Director

**SUBJECT :** **CONDUCT OF ENVIRONMENTAL SCANNING TO SCHOOLS**  
**IMPLEMENTING SPECIAL PROGRAMS AND PROJECTS**

**DATE :** December 29, 2015



The DepED CALABARZON through the Policy, Planning and Research Division will conduct a research on the Status of the Implementation of the Special Programs and Projects on January 11-15, 2016.

In view of this, we would like to inform that the PPRD Team will be having an environmental scanning as part of the research activity/initiatives to your respective schools implementing special programs and projects.

For the information of all concerned.

Thank you.



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### Indicative Time Plot

<b>Date</b>	<b>Task</b>	<b>Persons Involved</b>
January 11-15, 2016	Scoping visits	Lilia, Lilian, Karl
January 18-22, 2016	Scoping visits Drafting research instruments Paneling instruments Pilot testing instruments	Lilia, Lilian, Karl
January 25-26, 2016	Finalization of instruments	Lilia, Lilian, Karl
January 27-29, 2016	Recruitment of enumerators	
February	Start of quali/ quanti gathering Quali continued/concluded Quanti continued/ concluded	Lilia, Lilian, Karl
March	Data encoding Data management, analysis and report writing	Lilia, Lilian, Karl