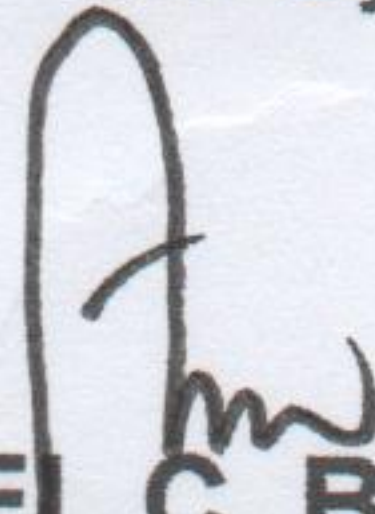


MEMORANDUM

TO : Public Schools District Supervisors
Elementary and Secondary School Heads
GAD Focal Point System/GAD Coordinators

FROM :  **DR. ROMMEL C. BAUTISTA, CESO V**
Schools Division Superintendent

SUBJECT : **SUBMISSION OF REPORT ON 2015 GAD ACCOMPLISHMENT, 18-DAY CAMPAIGN TO END VIOLENCE AGAINST WOMEN AND CHILDREN (VAWC) AND FY 2016 GAD PLAN AND BUDGET**

DATE : February 15, 2016

Pursuant to DepEd Order No. 63, s. 2012 "Guidelines on the Preparation of Gender and Development (GAD) Plans, Utilization of GAD Budgets and Submission of Accomplishment Reports" and DepEd Memorandum No. 111, s. 2014 *Annual 18-Day Campaign to End Violence Against Women and Children (VAWC)*, this office requests submission of reports on 2015 GAD Accomplishment, 18-Day Campaign to End Violence Against Women (Narrative and Pictorial Report) and FY 2016 GAD Plan and Budget on or before February 17, 2016, in soft and hard copies (via email to: arlenetayona@ymail.com).
Attention: Arlene L. Tayona, SEPS-HRD/GAD Focal Person.

The said report will be used as basis for the preparation of FY 2017 GAD Plan and Budget of the Division. Likewise, schools are also advised to prepare their 2017 GAD Plan and Budget.

For information, guidance and compliance of all concerned.