

January 12, 2016


DIVISION MEMORANDUM

No. 04 s. 2016

DIVISION TRAINING OF SCHOOL HEADS AND LIS COORDINATORS ON LIS USER ACCOUNT MANAGEMENT FOR PRIVATE ELEMENTARY SCHOOLS

To: OIC – Assistant Schools Division Superintendent
Chief of CID and SGOD
Public Schools District Supervisors
Schools Governance and Operations Division Personnel
Information Technology Officer
Private Elementary School Heads and LIS Coordinators Concerned

1. Pursuant to the DepEd Order No. 26, s.2015 (EBEIS and LIS Updating of Learners for Beginning of SY 2015-2016) which states that all public and private schools should ensure the accuracy and reliability of learners' registries, this training would capacitate Private Elementary School Heads and LIS Coordinators to manage their LIS User Accounts that would provide accurate data and information needed for planning in delivering quality education to students and enhanced school planning reports.
2. The Division of Antipolo City shall conduct a Training of Private Elementary School Heads and LIS Coordinators on January 19, 2016 from 8:00 AM to 5:00 PM.
3. The venue of this one-day live-out training will be at AMA Computer College East Rizal Branch, Inc. Marcos Highway, Antipolo City.
4. Registration fee of Php300 will be charged each participant to defray expenses on food. Other expenses that will be incurred in this activity shall be charged against EBEIS and LIS fund subject to the usual accounting and auditing rules and regulations.
5. Attached herewith are the following enclosures for your reference:
Enclosure 1 – List of Participants
Enclosure 2 – Working Committee
Enclosure 3 – Schedule of Activities
Enclosure 4 – Program
6. Immediate dissemination of this memorandum is earnestly desired.



DR. ROMMEL C. BAUTISTA, CESO VI
Schools Division Superintendent

Enclosure No. 1 to Division Memorandum No. 04 s. 2016

DIVISION TRAINING OF SCHOOL HEADS AND LIS COORDINATORS ON LIS USER ACCOUNT MANAGEMENT FOR PRIVATE ELEMENTARY SCHOOLS

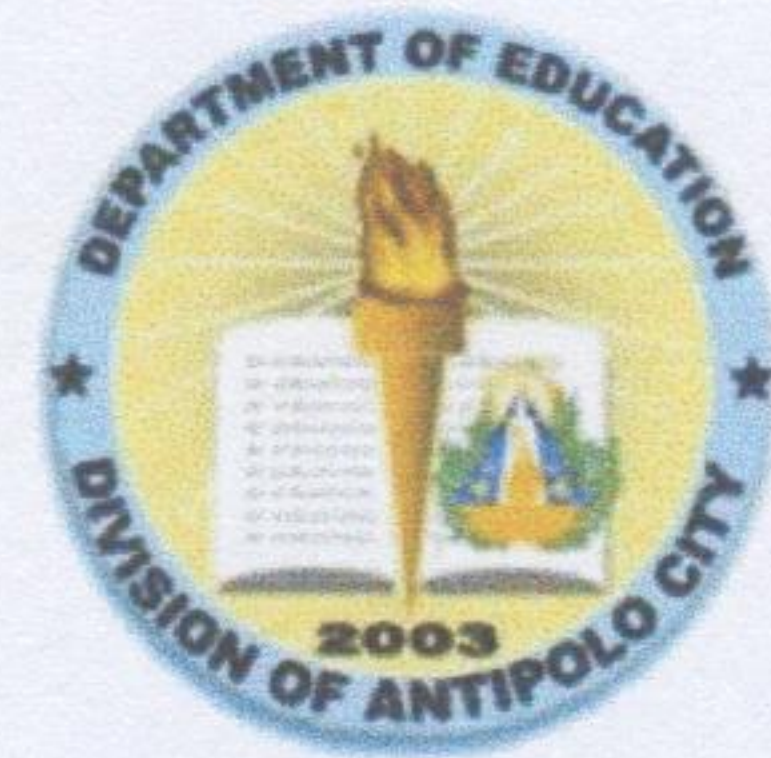
List of Participants

School ID	School Name
402866	Antipolo Dela Virgen School, Inc.
402868	Antipolo Hills Christian Learning Center
494043	Barangka Community School, Inc.
494133	Blueberry Academy - Mediatix, Inc.
494020	Bond of Love Nazarene Christian School
494105	Brighthub Development and Tutorial Center
494022	Burning-Bush Child Development Center, Inc.
494044	Children's Garden School of Antipolo City Inc.
402876	Children's Learning Center of Antipolo City, Inc.
494114	Children's Mission Philippines Hills of Grace Foundation, Inc.
494057	Christ View of Kids Learning Center, Inc.
494134	City Gates Academy, Inc.
402950	Colegio De San Antonio Village Antipolo City Rizal, Inc.
494106	Creative Fun Learning Center
494137	Daeshin Christian Learning School
402881	Daughters of St. Dominic School
494141	Divine Heart Academy of Antipolo, Inc.
494077	Eastern Light College, Inc.
494047	Firm Foundation School for Children
402886	First Crayons Learning Center
494085	Genereve Christian Academy
494048	Genesis Children's Growth Academy Corporation
494107	Gen's School of Learning of Antipolo City, Inc.
494096	Georgia Academy (Antipolo), Inc.
402890	Grace School of Antipolo, Inc.
494108	Green House Montessori School of the Phils., Inc.
494142	Growth Mission Center-Angelou School, Inc.
494049	His Majesty Christian Academy
494060	Inheritance In Christ School, Inc.
494061	Interi Educational School, Inc.
494027	Jems Fruit of Learning School, Inc.
494110	Kidos Place Academy, Inc.
494078	Kids "R" Us Early Childhood Center
494111	Kids International Learning Academy (KILA)
494050	Kindergarten Camp Learning Center of Antipolo, Inc.
494138	King Luigi Educational Support Center
494029	King's Little Jewels Learning Center (KLJLC), Inc.
494079	Lawrence Angel Christian School
402902	LC Hidalgo Learning Center
494051	Leonida Da Cuma Learning Center, Inc.
494093	Little School of Wonders Prep. Center

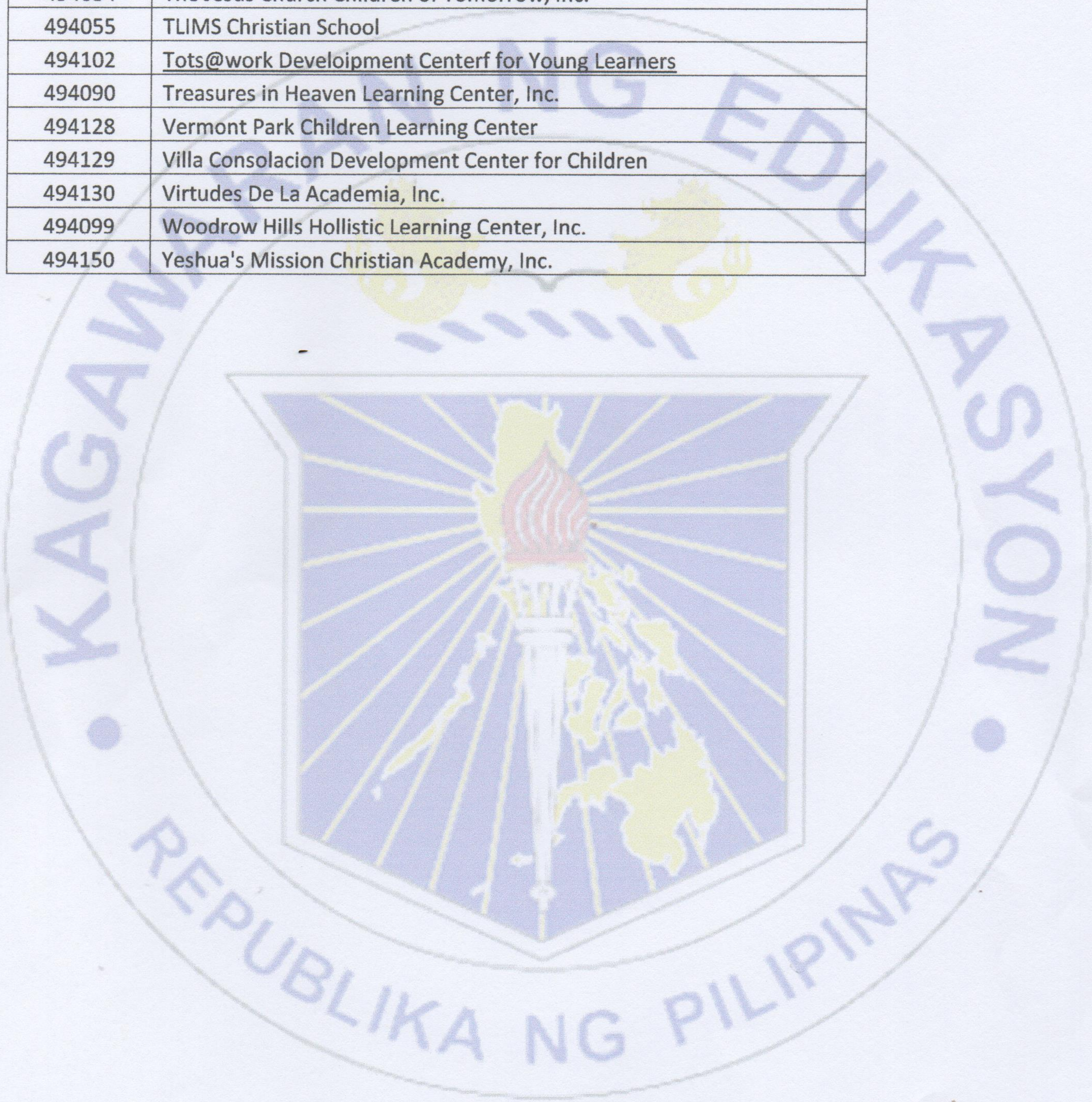
494098	Little Wizard Academie Des Arts, Inc.
494143	Love and Serve Christian School, Inc.
494063	Lyndale Christian Academy
494115	Lyseo de Antipolo Pre-school, Inc.
494094	Maian Motsur Private School
494116	Maranatha Christian Academy of Padilla, Inc.
402909	Maranatha Christian Academy of San Roque Antipolo City, Inc.
402910	Marcelli School of Antipolo
402912	Marian School Foundation of Antipolo, Inc.
494064	Miraculous Medal Play and Learn School
494144	Modern Academe Preliminary School, Inc.
494034	Molder of Dreams Christian Academy
402919	Mother Goose Montessori Grade School
494065	Nazarene Children's Academy of Antipolo, Inc.
494117	New Life Evangelical Training School, Inc.
402923	Nuestra Senora del Pilar Learning Center, Inc.
402931	Pagrai Community Learning Center (PCLC), Inc.
494066	Palmes Schools of Antipolo, Inc.
494151	Paref - Northfield School for Boys, Inc.
494132	Paref Rosehill Preschool
494119	Peñafrancia Hills Academy
494100	Pencil and Crayons Integrated School, Inc.
494120	Philippine Christian Academy of Antipolo City, Inc.
402935	Pilgrims School of Antipolo, Inc.
402936	Pillar of Knowledge Kiddie School, Inc.
494087	Ponce Gold School of Learning, Inc.
494036	PRAY - Prairie Rose Academy for Youngsters, Inc.
494135	Precious Heritage Christian School of Antipolo Inc.
494068	Pro Kidz Children Center
494121	Queen of Peace Montessori School, Inc.
402940	Recoletos Academy, Inc.
494045	Rock Hill Academy of Antipolo, Inc.
494088	RS Christian School
402929	Sacred Heart School of Antipolo
494146	Saint Grace Integrated School
494136	Saint Regina Academy of Antipolo City, Inc.
402961	Santo Niño de Antipolo School, Inc.
494095	SEAM Mambugan Christian Learning Center
494009	Smart Kids First School
494147	Spring of the Spirit Excellent Grace Academe, Inc.
494038	St. Benedict School of Antipolo, Inc.
402942	St. Catherine Special Learning Center of Antipolo, Inc.
494040	St. Gabriel Montessori School of Antipolo, Inc.
494083	St. Jerome Early Achievers Dev't Center, Inc.
494126	St. Joseph of Mambugan Learning Center
494148	St. Katherine Drexel Magnate School, Inc.
494149	St. Paul Academy of Antipolo, Inc.
402949	St. Therese Development Center
494011	St. Therese of the Infant Jesus School



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Division of Antipolo City



494082	St. Therese The Little Flower Learning
494012	Talitha Cumi Academy, Inc.
494152	The Abba's Orchard School, Inc.
494073	The Blessed John Achievers Academy, Inc.
402911	The Camillian Sisters Maria Domenica Dev't Center, Inc.
494054	The Jesus Church Children of Tomorrow, Inc.
494055	TLIMS Christian School
494102	<u>Tots@work Development Centerf for Young Learners</u>
494090	Treasures in Heaven Learning Center, Inc.
494128	Vermont Park Children Learning Center
494129	Villa Consolacion Development Center for Children
494130	Virtudes De La Academia, Inc.
494099	Woodrow Hills Hollistic Learning Center, Inc.
494150	Yeshua's Mission Christian Academy, Inc.



Enclosure No. 2 to Division Memorandum No. 04 s. 2016

WORKING COMMITTEE

**DIVISION TRAINING OF SCHOOL HEADS AND LIS COORDINATORS ON LIS USER ACCOUNT
MANAGEMENT FOR PRIVATE ELEMENTARY SCHOOLS**

January 19, 2016

Dr. Rommel C. Bautista, CESO VI
Chairperson

Mrs. Doris DJ. Estalilla
Vice – Chairperson

Members

Dr. Luisito F. Diego
Chief, CID

Mr. Anselmo C. Celeste, Jr.
OIC Chief, SGOD

Mr. Alfonso L. Abogado
SEPS – Planning and Research

Mrs. Myra B. Villareal
Planning Officer III

Mr. Roy P. Benson
ITO I

Mr. Francis Mark A. Elbo
EBEIS Coordinator (ANHS)

TECHNICAL WORKING GROUP

REGISTRATION COMMITTEE

Mrs. Arlene P. Catalan
Mr. Raymond P. Villaraza

PROGRAM, INVITATION and CERTIFICATES COMMITTEE

Mrs. Jennie G. Casauay
Ms. Nowena C. Ganit

FOOD COMMITTEE

Mrs. Melanie F. Burgonia
Mrs. Cynthia C. Quirong

TECHNICAL COMMITTEE

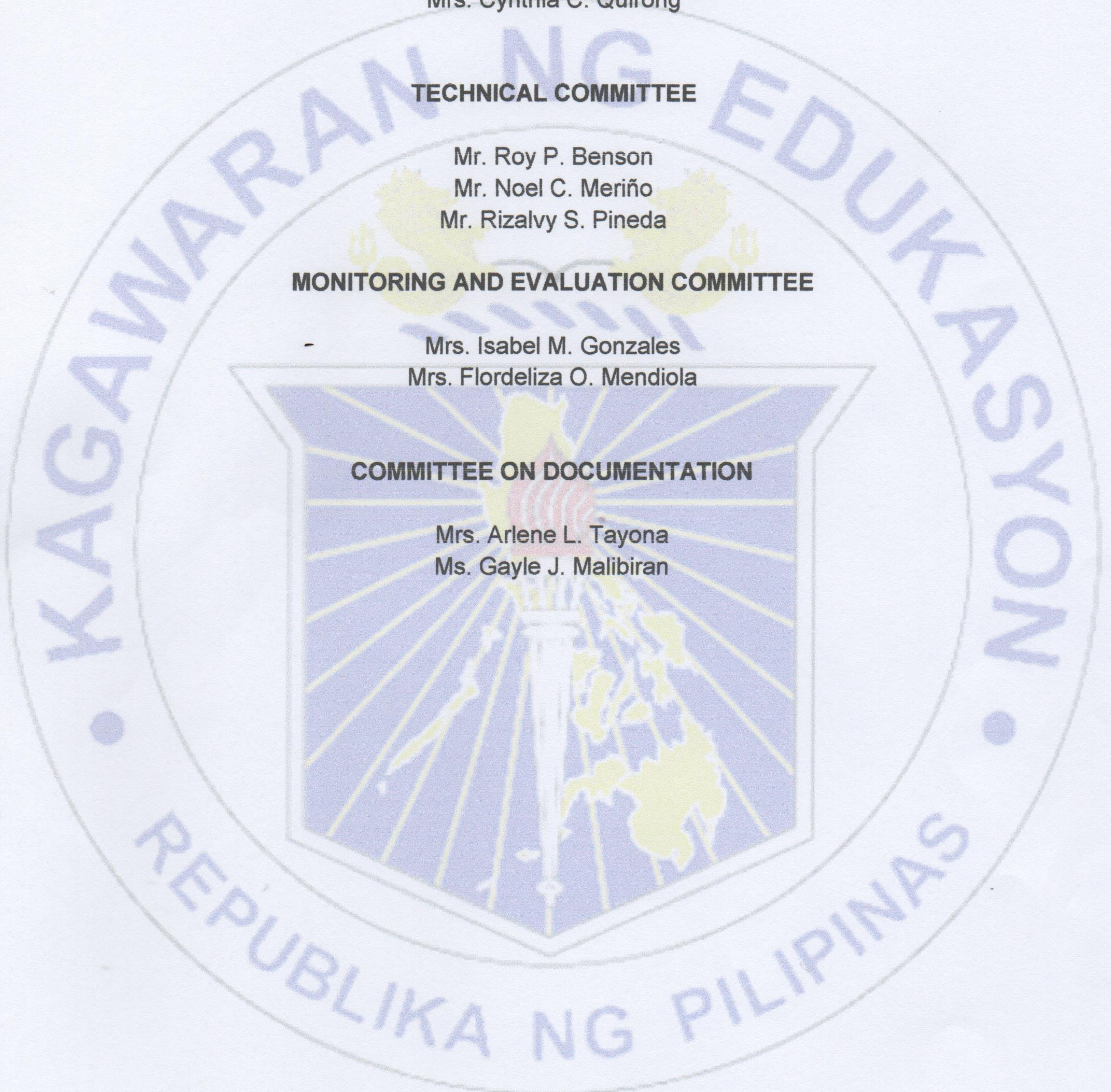
Mr. Roy P. Benson
Mr. Noel C. Meriño
Mr. Rizalvy S. Pineda

MONITORING AND EVALUATION COMMITTEE

Mrs. Isabel M. Gonzales
Mrs. Flordeliza O. Mendiola

COMMITTEE ON DOCUMENTATION

Mrs. Arlene L. Tayona
Ms. Gayle J. Malibiran



Enclosure No. 3 to Division Memorandum No. 04 s. 2016

SCHEDULE OF ACTIVITIES
DIVISION TRAINING OF SCHOOL HEADS AND LIS COORDINATORS ON LIS USER ACCOUNT
MANAGEMENT FOR PRIVATE ELEMENTARY SCHOOLS
January 19, 2016

Time	Activities
7:00 – 8:00	Registration
8:00 – 8:30	Opening Program
8:30 – 10:00	Training Proper
10:00 – 10:20	BREAK
10:20 – 12:00	Continuation of Training Proper
12:00 – 1:00	LUNCH BREAK
1:00 – 3:30	Workshop
3:30 – 4:30	Open Forum
4:30 – 5:00	Closing Program

Enclosure No. 4 to Division Memorandum No. 06 s. 2016

Programme

January 19, 2016
8:00 AM – 5:00 PM

Part I	Registration	
Part II	Opening Program	
Philippine National Anthem		Mr. Albano L. Del Monte, Jr. SEPS – Social Mobilization & Networking
Prayer		Dr. Gloria A. Benedicto PSDS
CALABARZON March Mabuhay Rizal Antipolo Hymn		Mr. Albano L. Del Monte, Jr. SEPS – Social Mobilization & Networking
Opening Remarks		Mrs. Doris DJ. Estalilla OIC – Office of the ASDS
Presentation of Participants		Mrs. Victorina R. Yuson PSDS
Inspirational Message		Dr. Rommel C. Bautista, CESO VI Schools Division Superintendent
Statement of Purpose		Mr. Alfonso L. Abogado SEPS – Planning & Research
Part III	TRAINING / WORKSHOP PROPER	
Part IV	Closing Program	
		Mrs. Isabel M. Gonzales Lady of Ceremony