

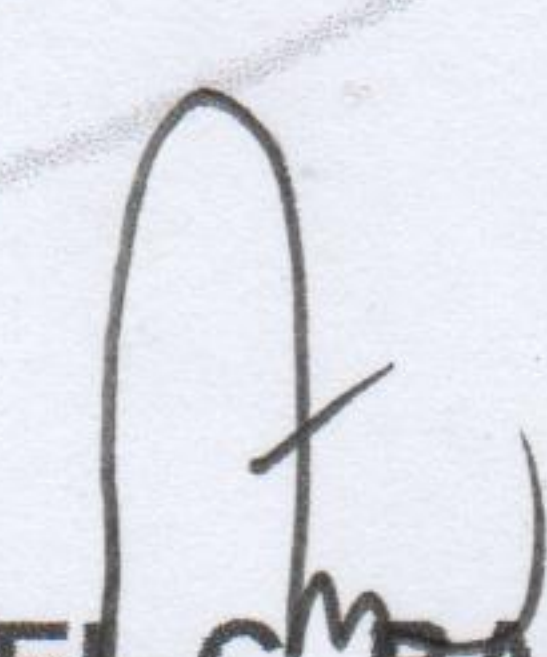
DIVISION MEMORANDUM  
No. 025, s. 2016

February 24, 2016

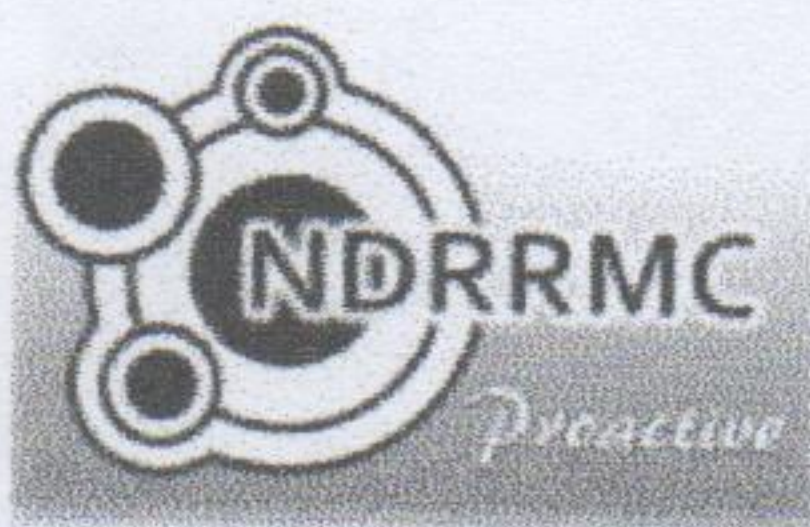
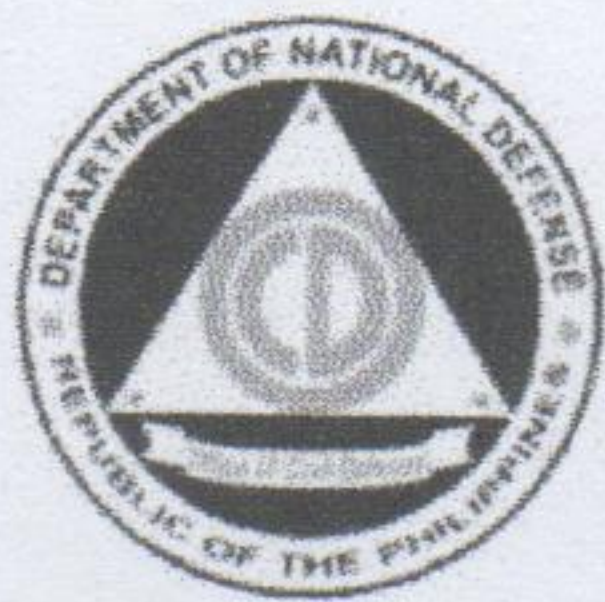
**1<sup>ST</sup> QUARTER NATIONWIDE SIMULTANEOUS EARTHQUAKE DRILL (NSED)**

TO : OIC-Office of the Assistant Schools Division Superintendent  
Chief School Governance and Operations Division  
Chief Curriculum Implementation Division  
Public Schools District Supervisors  
Public and Private Elementary and Secondary School Heads  
Division Unit Heads  
School DRRM Coordinators  
All Others Concerned

1. Pursuant to RA 10121, preparedness and mitigation are key strategies in reducing disaster risks, there is a need to conduct an earthquake drill nationwide, this office instructs all Public and Private Elementary and Secondary School Heads to strictly support and conduct the said activity.
2. Public School District Supervisors, School Heads and School DRRM Coordinators should work together to ensure successful implementation of this nationwide activity to be done simultaneously on **March 31, 2016 at 9:00 in the morning**.
3. For more information, all concerned may contact **Mr. Noel C. Meriño –PDO II DRRM**, Division of Antipolo City at mobile no. **09985640887**.
4. All activities should be documented, including the evacuation plans and estimated number of participants. Kindly submit to the Division of Antipolo City, at [dacdrrm@gmail.com](mailto:dacdrrm@gmail.com) and by completing the form on the following url: <http://bit.ly/AntipoloPublic>, <http://bit.ly/AntipoloPrivate> not later than **April 3, 2016**.
5. Attached are the Unnumbered Memorandum from Vicente F. Tomazar, Chairperson, RDRRMC IV-A and Earthquake Drill Evaluation Form.
6. Immediate dissemination and strict compliance with this memorandum is desired.



**DR. ROMMEL C. BAUTISTA, CESO V**  
Schools Division Superintendent



**OFFICE OF CIVIL DEFENSE IV-A**  
**REGIONAL DISASTER RISK REDUCTION & MANAGEMENT COUNCIL IV-A**

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**F O R** : RDRRMC Member Agencies  
Local Disaster Risk Reduction and Management Councils

**F R O M** : Chairperson, RDRRMC IV-A and Regional Director, OCD IV-A

**SUBJECT** : Conduct of CY 2016 1st Quarter Nationwide Simultaneous Earthquake Drill (NSED)

**D A T E** : 17 February 2016

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*Reference: OCD Memorandum No. 103 dated 12 February 2016 re Conduct of CY 2016 1st Quarter Nationwide Simultaneous Earthquake Drill (NSED)*

Pursuant to RA 10121, preparedness and mitigation are key strategies in reducing disaster risks, thus the need for the conduct of earthquake drills.

**For the 1<sup>st</sup> Quarter of 2016, the Nationwide Simultaneous Earthquake Drill (NSED) is scheduled on March 31, 2016, 9:00AM (Thursday) with the National ceremonial site in Clark Air Base, Pampanga City.**

In this regard, you are hereby enjoined to conduct an Earthquake Drill and other IEC/advocacy programs in your respective offices and localities and enhance public awareness thru the forthcoming activity. This drill will gauge the efficiency of the warning dissemination and the response of the National/Provincial/City/Municipal Disaster Risk Reduction and Management Council and the LGUs, as well as the level of preparedness of schools, hospitals, offices and surrounding communities if an actual earthquake takes place.

All activities should be documented, including the venues and estimated number of participants and kindly submit it to the RDRRMC IV-A Operations Center, at [ocd.rdrmc4a@yahoo.com](mailto:ocd.rdrmc4a@yahoo.com) **not later than April 05, 2016.**

Thank you and best regards,

  
**DIR. VICENTE F. TOMAZAR**  
Chairperson, RDRRMC IV-A  
Regional Director, OCD IV-A

*"Sariling Kaligtasan... Pangalagaan, Paghandaan"*

PNP Multi-purpose Center, Camp Vicente Lim, Canlubang, Calamba City

T/F: (049) 531-7266 | 531-7279 | 834-4244

E-mail: [region4a@ocd.gov.ph](mailto:region4a@ocd.gov.ph) | [ocd.rdrmc4a@yahoo.com](mailto:ocd.rdrmc4a@yahoo.com)

### EARTHQUAKE DRILL EVALUATION FORM

Name of School : \_\_\_\_\_

Principal : \_\_\_\_\_ Date & Time: \_\_\_\_\_

Evaluator/s : \_\_\_\_\_

Please check the appropriate box for each indicator as to **Evident**, **Moderately Evident** and **Not Evident**.

INDICATORS	EVIDENT	MODERATELY EVIDENT	NOT EVIDENT
1. There is a School Disaster Risk Reduction Committee that includes one or more of the following group of people: <ul style="list-style-type: none"> <li>• Administrators</li> <li>• Teachers</li> <li>• Students</li> </ul>			
2. The siren is loud enough to be heard by all the students, teachers and staffs.			
3. The drill participants practice the Duck, Cover and Hold technique (while the siren is being sounded)			
4. The drill participants evacuated during the Alarm Phase.			
5. The drill participants waited for the siren to stop before evacuating.			
6. The drill participants run during the evacuation phase.			
7. The drill participants walk casually during the evacuation phase.			
8. The drill participants walk faster than normal during the evacuation phase.			
9. All exit routes were clearly marked and unobstructed.			
10. The school emergency evacuation route map was posted in each classroom and office.			
11. There is a plan to assist individuals with disabilities and any functional needs.			
12. All chemicals in laboratories were secured in cabinets or on shelves to prevent fire.			
13. The drill participants bring first aid kit or any item noticeable during the evacuation phase.			
14. The drill participants conducted the headcount during the headcount phase.			
15. The evacuation area is big enough to accommodate the evacuees.			
16. The drill participants vacate the building and observed the time to reach the designated evacuation area.			
17. The drill participants stay in the evacuation area without instruction.			
18. The drill participants move to another place without instruction.			
19. The drill participants went back to the building without instruction.			
20. Observed number of drill participants (Estimate will do)			
21. Any untoward incident observed during the drill?			