

February 23, 2016

DIVISION MEMORANDUM

No. 022, s. 2016

REORIENTATION ON THE ADMINISTRATION OF THE EARLY CHILDHOOD CARE AND DEVELOPMENT (ECCD) CHECKLIST AND SCHOOL READINESS YEAR-END ASSESSMENT (SReYA) IN KINDERGARTEN

TO :

- OIC- Assistant Schools Division Superintendent
- Chief, Curriculum Implementation Division (CID)
- Chief, School Governance and Operations Division (SGOD)
- Education Program Supervisors
- Public School District Supervisors
- Elementary School Heads
- Key Kindergarten Teachers
- All Others Concerned

1. Republic Act No 10157, *Kindergarten Education Act*, Institutionalized Kindergarten as part of basic elementary education starting SY 2011-2012. Concurrent with the implementation of the program are the use of assessment tools to measure the learner's performance outcomes through utilizing the Early Childhood Care and Development (ECCD) Checklist.
2. The ECCD Checklist and the School Readiness Year-End Assessment (SReYA) are standard tools to determine the learner's development skills and performance across the different learning areas and domains.
3. Relative to this, A Reorientation on ECCD Checklist and SReYA will be conducted on Friday, February 26, 2016, at Lores Elementary School, Baht. St. Lores Country Homes, Brgy. San Roque, Antipolo City.
4. The objectives of the activity are the following:
 - equip teachers with the necessary knowledge, skills, attitude and orientation on administering the ECCD Checklist and SReYA;
 - orient and deepen their appreciation on the importance of the assessment tools used to assess the performance level of all kindergarten pupils;
 - utilize the results as basis for providing appropriate intervention to address specific needs of the children; and
 - share with parents the results of their child's assessment as basis for helping them come up with home-based activities for their supplemental learning.
5. The participants to this activity are the Public Schools District Supervisor, Elementary School Heads and One (1) Kindergarten Key Teachers in each school with high capacity to transfer the learning gained from the reorientation. Key Teachers are requested to bring with them a Booklet of ECCD Checklist.
6. A registration fee of two hundred fifty pesos (Php 250.00) shall be collected from each participant to cover operational expenses (AM & PM snacks, lunch and materials) chargeable against the Local Funds subject to the usual accounting and auditing rules and regulations.
7. All school heads are instructed to conduct a school level reorientation to all Kindergarten teachers on March 2, 2016 with utmost consideration of "Time on Task Policy".

8. Attached enclosures are 1 and 2 which provide the details about the reorientation:

Enclosure No. 1 - Executive and Working Committees
Enclosure No. 2 - Program of Activities

9. Immediate and wide dissemination of this Memorandum is desired.

EXECUTIVE COMMITTEE

Chairperson:

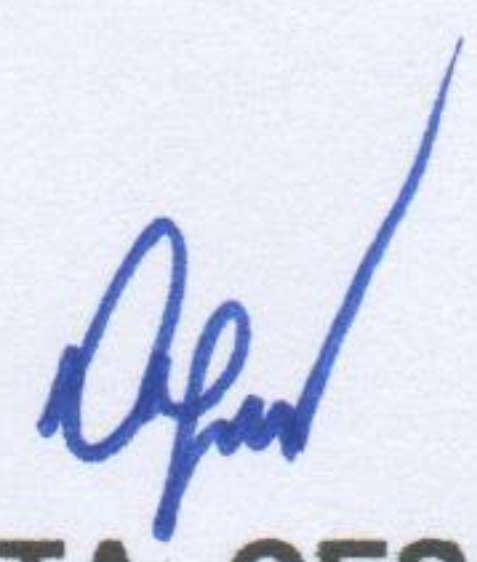
Dr. Rommel C. Bautista, CESO V
Schools Division Superintendent

Vice Chairperson:

Dona DJ. Estrella
OIC-Asst. Schools Division Superintendent

Members:

Dr. Lualaba F. Diego, Chief - CID
Anselmo C. Celesta, Chief - SGOD
Marilia O. Sayago, EPS - Kindergarten/SPED
Dena Joy C. Cabrera, Principal - San Luis Elementary School
Lunghing G. Tapales, School Head - Upper Karing Elementary School


DR. ROMMEL C. BAUTISTA, CESO V
Schools Division Superintendent

FACILITATORS

Sheena Jade G. Manuel
Aga A. Bonilla
Richele G. Laborte
Maylene Rhea B. Galdua

Stephanie S. Galdua
Kathleen Joy O. Yane
Gracelle B. Ruper

WORKING COMMITTEE

REGISTRATION

Melissa L. Francisco

FOOD AND REFRESHMENT

Melanie A. Burgos
Selected Support Staff

PROGRAMS, INVITATIONS and CERTIFICATES

Janna G. Casady
Melissa L. Francisco

DOCUMENTATION

Gayle J. Mailbran
Mark B. Gablon

ACCOMMODATION/PHYSICAL ARRANGEMENT/SOUND SYSTEM

Wina H. Doctor
All Level ES-Kindergarten Teachers

MONITORING AND EVALUATION

Isabelle Gonzales
Florinda O. Mendoza

(Enclosure No. 1 to Division Memorandum No. 22 s. 2016)

REORIENTATION/TRAINING ON THE ADMINISTRATION OF THE SCHOOL READINESS YEAR-END ASSESSMENT AND EARLY CHILDHOOD CARE AND DEVELOPMENT (ECCD) CHECKLIST IN KINDERGARTEN

EXECUTIVE COMMITTEE

Chairperson: Dr. Rommel C. Bautista, CESO V
Schools Division Superintendent

Vice Chairperson: Doris DJ. Estalilla
OIC-Asst. Schools Division Superintendent

Members: Dr. Luisito F. Diego, Chief - CID
Anselmo C. Celeste, Chief – SGOD
Merlita O. Sayago, EPS – Kindergarten/SPED
Ceres Joy C. Cabrera, Principal- San Luis Elementary School
Luningning C. Tapales, School Head-Upper Kilingan Elementary School

FACILITATORS

Sheena Jade G. Manuel	Stephanie S. Belonias
Algie A. Bonite -	Kathleen Joy O. Yeke
Richelle G. Laborte	Grachelle B. Rupac
Maylene Rhea B. Gatdula	

WORKING COMMITTEE

REGISTRATION

Melissa L. Francisco

FOOD AND REFRESHMENT

Melanie A. Burgonia
Selected Support Staff

PROGRAMS, INVITATIONS and CERTIFICATES

Jennie G. Casauay
Melissa L. Francisco

DOCUMENTATION

Gayle J. Malibiran
Mark B. Gabion

ACCOMMODATION/PHYSICAL ARRANGEMENT/SOUND SYSTEM

Wilma R. Doctor
All Lores ES-Kindergarten Teachers

MONITORING AND EVALUATION

Isabel M. Gonzales
Flordeliza O. Mendiola

(Enclosure No. 2 to Division Memorandum No. 22 s. 2016)

PROGRAM OF ACTIVITIES

Part I 7:00 – 8:00 Registration

Part II 8:00 – 8:30 **OPENING PROGRAM**

Philippine National Anthem	Lolito A. Makiramdam EPS – MAPEH
Prayer	Dolores J. Agong EPS – Science
CALABARZON March Mabuhay Rizal Antipolo Hymn	Lolito A. Makiramdam
Welcome Remarks	Cynthia C. Quirong Public Schools District Supervisor (II-B & C)
Presentation of Participants	Cynthia C. Quirong
Inspirational Message	Dr. Rommel C. Bautista, CESO V Schools Division Superintendent
Statement of Purpose	Merlita O. Sayago EPS-Kindergarten/SPED

Part III **REORIENTATION PROPER**

TIME

TOPIC

9:00 – 12:00

Diagnosis of Needs and Evaluation:

- Introduction to Philippine ECCD Checklist, Scope, Assessment Procedures Guided Practices
- Using ECCD Checklist in the Classroom from Individual/Group constructing summaries to grouping and re-grouping children in class
- Simulation of ECCD Checklist
- Open Forum

1:00 – 4:00

Assessing Development in Early Childhood School Readiness Year-End Assessment

- Manual of Operation
- Materials Preparation
- Simulation of SReYA
- Open Forum

February 23, 2018

Part IV 4:00 – 5:00

CLOSING PROGRAM

Pilipinas Kong Mahal -----	Anselmo C. Celeste, Jr. OIC-Chief, SGOD
Prayer -----	Paz T. Casagan Principal-Kaila Elementary School
Impression -----	School Head Key Kindergarten Teachers
Challenge -----	Dr. Rommel C. Bautista, CESO V
Acceptance of Challenge -----	School Head Key Kindergarten Teachers
Awarding of Certificates -----	Dr. Rommel C. Bautista Doris DJ. Estalilla Dr. Luisito F. Diego Anselmo C. Celeste, Jr. Merlita O. Sayago
Closing Remarks -----	Anselmo C. Celeste, Jr.

LUNINGNING C. TAPALES & CERES JOY C. CABRERRA

Ladies of Ceremony