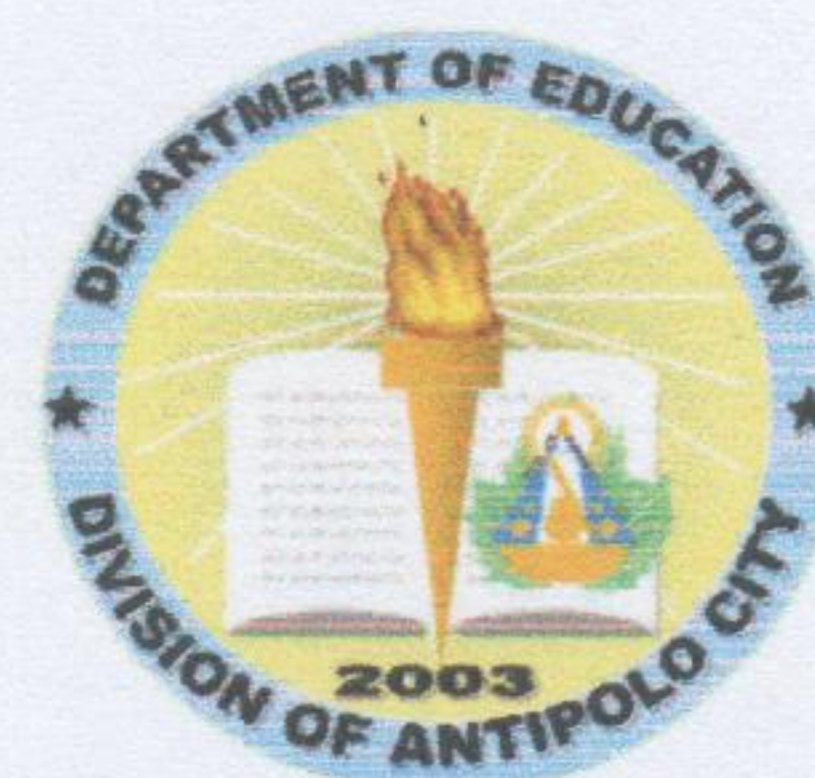




Republic of the Philippines
Department of Education
Region IV-A CALABARZON
DIVISION OF ANTIPOLO CITY




January 26, 2016

DIVISION MEMORANDUM
No. 13, s. 2016

DIVISION ACTIVITIES FOR THE MONTH OF FEBRUARY 2016

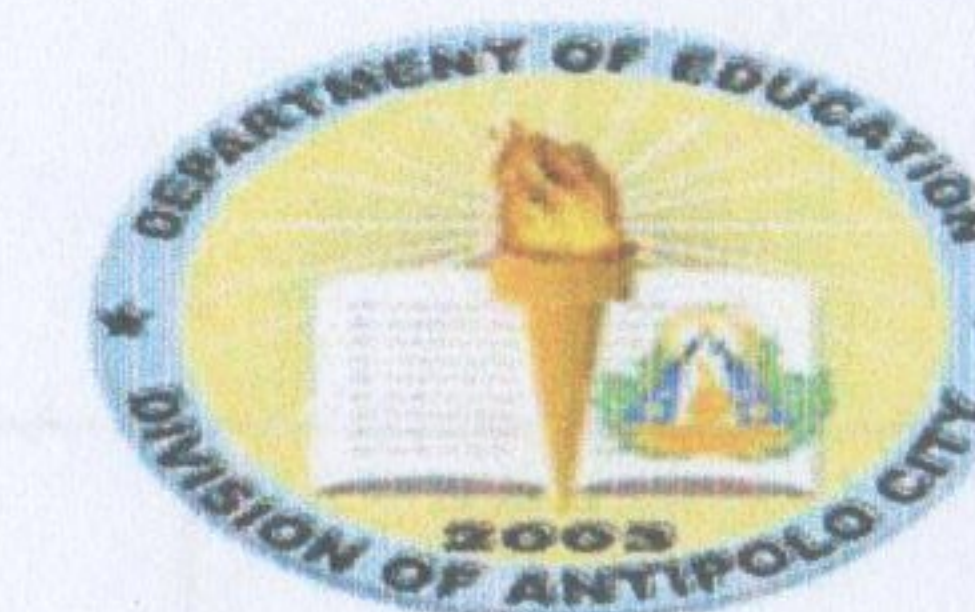
To: OIC-Asst. Schools Division Superintendent
Chiefs, Curriculum Implementation Division
and School Governance Operations Division
Public Schools District Supervisors
SDO Section Heads
Public Elementary and Secondary School Heads
All Others Concerned

1. For the information of the field, this Office issues its Division Activities for the Month of February 2016.
2. Aside from the scheduled activities indicated in the attached document, there will also be Technical Assistance (Phase 2) to be conducted by the Division Office whenever deemed fit.
3. Furthermore, allowances should also be given for other activities that may be coming from the national or regional level that may coincide with the scheduled activities at this point in time.
4. Please refer to Enclosure No. 1 for the Division Activities for the Month of February 2016.
5. Immediate and wide dissemination of this memorandum is earnestly desired.


DR. ROMMEL C. BAUTISTA, CESO VI
Schools Division Superintendent



Republic of the Philippines
 Department of Education
 Region IV-A CALABARZON
 Division of Antipolo City



DIVISION ACTIVITIES FOR THE MONTH OF FEBRUARY 2016

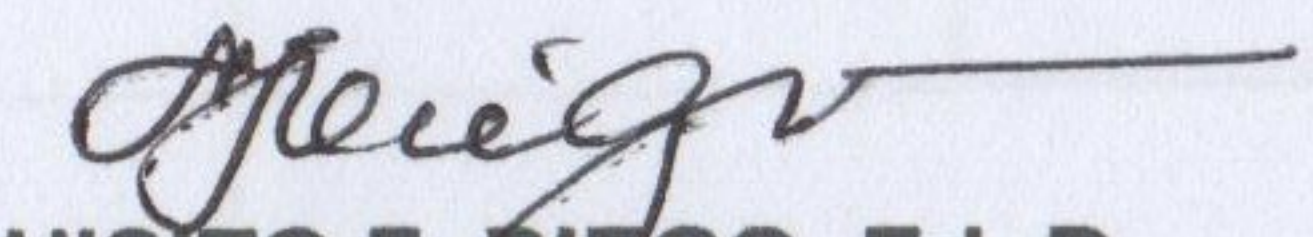
Date	Curriculum Implementation Division				Schools Governance Operations Division		OSDS	
1	<p>Live-In Training Mr. L. Makiramdam, Mrs. C. Quirong (Feb. 1-4 BN4) (Feb. 5-7 Cavite)</p> <p>Monitoring of Live -In Training CID Monitoring Team</p>	<p>CID Meeting Dr. L. Diego, CID</p>	<p>Observation and Interview for Numero Unong Guro Nominees (Elementary and Secondary) Division Selection Committee</p>	<p>Monitoring of District II-A and II-D Dr. G. Benedicto</p>	1	<p>Monitoring of Live -In Training SGOD Monitoring Team</p>	<p>Flexi TA Mr. A. Celeste, Mrs. I. Gonzales, SGOD Monitoring Team</p>	<p>Evaluation, Deliberation and Interview of Elementary School Heads TICs/HTs Mrs. C. Coronado, Division Selection Board</p> <hr/> <p>Meeting on Senior High School Hiring Mrs. C. Coronado, Division Selection Board</p>
2		<p>Meeting with Knowledge Circle Mrs. B. Berber</p>	<p>Monitoring of the Preparation of Schools for NAT and LAPG Mrs. C. Salazar, PSDS</p>		<p>Legal Concerns Dr. L. Diego</p>		<p>Flexi TA Mr. A. Celeste, Mrs. I. Gonzales, SGOD Monitoring Team</p>	<p>Evaluation, Deliberation and Interview of Elementary School Heads P1 Mrs. C. Coronado, Division Selection Board</p>
3	<p>DepEd Antipolo Anniversary and MANCOM Div. Personnel</p>							

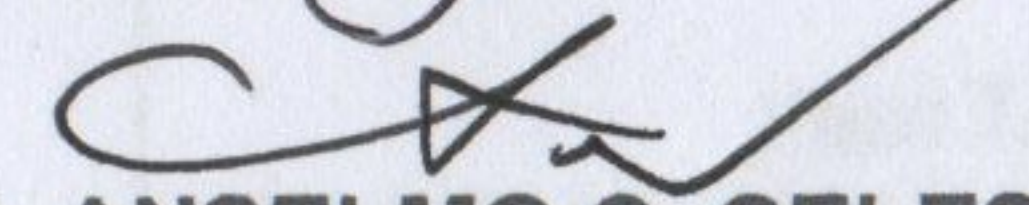
4		Meeting with District II-B & II-C Mrs. C. Quirong	Monitoring of the Preparation of Schools for NAT and LAPG Mrs. C. Salazar, PSDS		Monitoring of District II-A and II-D Dr. G. Benedicto	Division MTAP Team Orals Mrs. B. Berber	Observation and Interview for Numero Unong Guro Nominees (Elementary and Secondary) Division Selection Committee	Finalization of Checking of Honor Pupils Mr. A. Celeste, PSDs	Evaluation, Deliberation and Interview of Elementary School Heads P1 & P2 Mrs. C. Coronado, Division Selection Board
5		Departure of Antipolo Delegation for STCAA	Meeting of Technical Committee of District I Stakeholders' Forum Mrs. V. Yuson	Finalization of List of Awardees at the Division Level EPS-CID/SGOD				Pre-planning for Grade 5 K to 12 Training Mr. A. Celeste, Mrs. A. Tayona	Evaluation, Deliberation and Interview of Elementary School Heads P3 and P4 Mrs. C. Coronado, Division Selection Board
AY									
8					CHINESE NEW YEAR				
9									
10	STCAA Mr. L. Makiramdam, Mrs. C. Quirong	Cliniquing of 2016 NSPC Qualifiers (Individual Category) Mrs. C. Salazar, Mr. R. Andrade Jr.	Flexi TA PSDSs, EPSs	Submission to City Management for Numero Unong Guro EPS-CID/SGOD	Flexi TA Mrs. C. Salazar, Mrs. D. Agong, Mrs. B. Berber,			Flexi TA Mr. A. Celeste, Mrs. I. Gonzales, SGOD Monitoring Team	Evaluation of Attorney III, PSDSs and Admin Asst III Mrs. C. Coronado, Division Selection Board
11	Monitoring of STCAA CID Monitoring Team								
12				Legal Concerns Dr. L. Diego		Re-orientation on the Administration of ECCD Checklist and SREYA Mrs. M. Sayago			Demo Teaching and Interview of Teacher Applicant for Senior High School Mrs. C. Coronado, Division Selection Board
DAY									

NDAY	Departure of Antipolo Delegation from Cavite to Antipolo <i>Mr. L. Makiramdam</i>								
15	Stakeholders' Forum: District I <i>Mrs. V. Yuson, Dr. L. Diego, Mrs. C. Salazar, Mr. A. Del Monte</i>			Meeting with District II-A and II-D <i>Dr. G. Benedicto</i>					
16	Division ASEAN Quiz <i>Mr. L. Palomar</i>	Pre-Audit <i>Mrs. C. Quirong, Mrs. B. Berber, Mrs. M. Burgonia, Mrs. V. Yuson</i>		2016 Regional Academics & Co-curricular Competitions for Children with Special Needs <i>Mrs. M. Sayago</i>	Monitoring of the Preparation of Schools for LAPG <i>Mrs. C. Salazar, PSDS</i>	ICT Training <i>Mrs. M. Burgonia</i>	First Aid and Basic Life Support Training <i>Mr. N. Meriño</i>		
17	Stakeholders' Forum: District II-A and II-D <i>Dr. G. Benedicto, Dr. L. Diego, Mrs. C. Salazar,</i>								
18	Pre-departure Meeting of Regional MTAP Participants <i>Mrs. B. Berber</i>	FTA Team I and Team III <i>Mrs. V. Yuson, Mrs. C. Quirong</i>	Monitoring of the Preparation of Schools for NAT VI <i>Mrs. C. Salazar, PSDS</i>						
19	Regional MTAP <i>Mrs. B. Berber</i>			Stakeholders' Forum: District II-B & II-C <i>Mrs. C. Quirong, Dr. L. Diego, Mrs. C. Salazar</i>				WASH in Schools Orientation <i>Mrs. M. Tupas</i>	
TURDAY									
NDAY									
22									
23		Flexi TA <i>Mrs. C. Salazar, Mrs. D. Agong, Mrs. B. Berber</i>	National Schools Press Conference <i>SDS, ASDS, Mrs. C. Salazar, Mr. R. Andrade, Dr. L. Diego</i>	Administration of ECCD and Checklist for Kindergarten <i>Mrs. M. Sayago</i>	Checking of Different Forms: District II-A and II-D <i>Dr. G. Benedicto</i>	ALS Capacity Building for ALS Implementers <i>Mr. R. Gallego, Mrs. M. Bautista</i>		Breaking Point Camp: A New Beginning <i>Mr. A. Del Monte</i>	EPT for Senior High School <i>Mrs. C. Coronado, Division Selection Board</i>

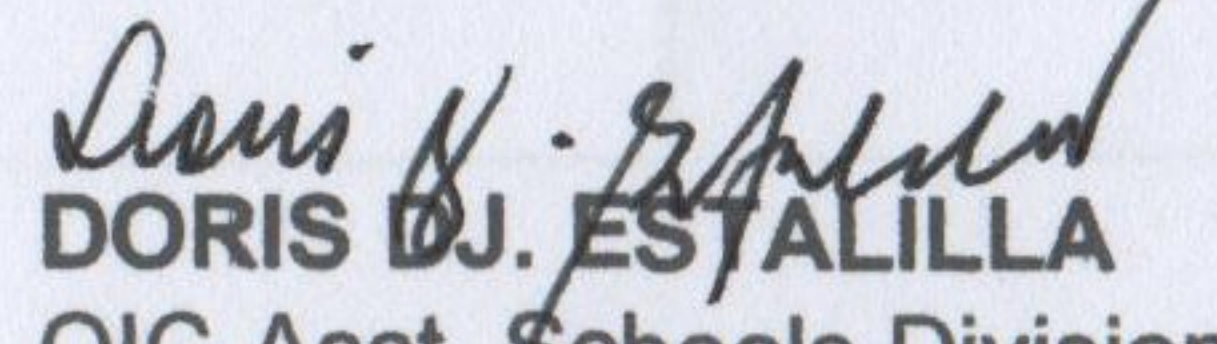
24	NAT Orientation for Public and Private Schools Mrs. P. Salo, Mrs. I. Gonzales						FTA Team I and Team III Mrs. V. Yuson, Mrs. C. Quirong	
25	EDSA PEOPLE POWER CELEBRATION							
26	Launching of Arts Month Mr. L. Makiramdam	Pre-Audit Mrs. C. Quirong, Mrs. B. Berber, Mrs. M. Burgonia, Mrs. V. Yuson	National Schools Press Conference SDS, ASDS, Mrs. C. Salazar, Mr. R. Andrade, Dr. L. Diego					WASH in Schools Orientation Cluster 1,2,3 Mrs. M. Tupas
27 SATURDAY								
28 SUNDAY								
29	Staff Meeting Division Personnel							

Prepared by:

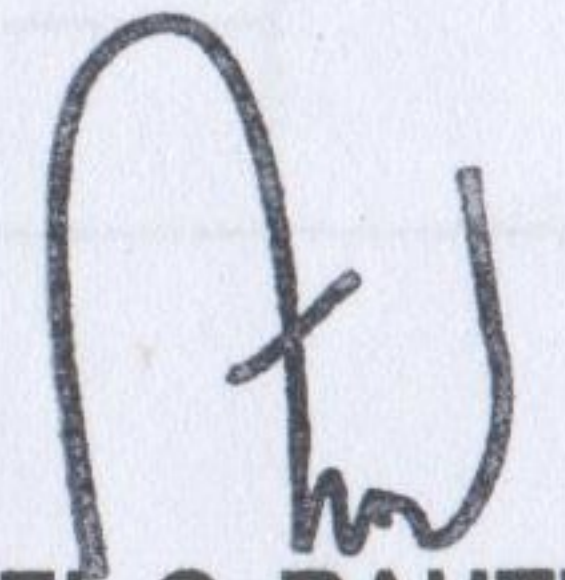

LUISITO F. DIEGO, Ed. D.
 CID Chief


MR. ANSELMO C. CELESTE JR.
 OIC-SGOD Chief

Recommending Approval:


DORIS D. ESTALILLA
 OIC-Asst. Schools Division Superintendent

Approved:


DR. ROMMEL C. BAUTISTA, CESO VI
 Schools Division Superintendent